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2002

2002

ANNUAL REPORT



New Underground Water Storage Tank
North Charlestown

TOWN OF CHARLESTOWN

NEW HAMPSHIRE

IN MEMORIAM



Photo Courtesy of Pam Clarke

The 2002 Annual Report is dedicated to Henry Lake, who served the Town from 1972 to 1991, initially under Rolla Smith, Water Superintendent, then as Road Foreman and Water Superintendent himself. Henry was a typical New Englander in that he worked from dawn to dusk, either at his job or doing home improvements at his own home or a neighbor's. He lived for that next challenge, be it clearing a piece of land, repairing a broken water main, building a stone fence, plowing until morning or planting a garden.

A more fair and honest man there could not be. His "open door" policy was one that helped many a co-worker in troubled times. All of us who knew Henry will remember the flashing smile, carefree attitude and jokester nature that made him the unique man that he was.

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ANNUAL REPORTS
Of the Selectboard
And
Other Town Officers
CHARLESTOWN, N.H.



For the Year Ending
December 31, 2002

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REPORT OF THE SELECTBOARD

Again this year, several major construction projects have taken up much of the Selectboard's time. Foremost of these is the Water & Sewer Project that the town embarked on several years ago. The North Charlestown Water System Improvements were completed in the spring, resulting in increased water pressure and emergency fire flows to North Charlestown residents. In August, work was begun on the installation of new sewer mains and replacement water mains to serve the Old Claremont Road and Fling Road areas. Virtually all of the new mains have been completed on Old Claremont Road and the work on Fling Road progressed very well until winter weather forced the cessation of construction until spring. Once the mains are completed, road surfaces will be restored, bringing to reality the long awaited reconstruction of Old Claremont Road. When this portion of the water and sewer work is complete the Board will be focusing on other areas, including the section of Old Claremont Road between Geer Hill and the new bridge, which was not included in the original project, as well as constructing and/or refurbishing several water pump stations. The Selectboard realizes that construction projects such as these can sometimes be disruptive and annoying to nearby residents and the traveling public. However, in the long run they are a major benefit to the Town and once again we thank all residents for their patience, cooperation and understanding as these projects progress.

Looking ahead, construction activity planned for 2003 includes the replacement of the Dam at Hall's Pond, reconstruction of the Fling Road Bridge over Clay Brook and the final closure of the Town's former sanitary landfill. Funding for the dam and bridge projects has been previously approved. Bids have been opened and a contractor selected for the dam project, which will commence in the late spring as soon as spring runoff subsides. Engineering is now underway on the Fling Road Bridge project and construction is tentatively slated for the summer.

The Selectboard strongly urges voter support for Article 3 on this year's Town Meeting Warrant, appropriating \$350,000 through borrowing for final closure of the landfill. The Town began this work several years ago but the NH Department of Environmental Services has determined that the work did not fully comply with their standards and has required that additional work be done to assure that groundwater supplies are protected. On the bright side, the state will be providing some of the funding, both for the upcoming project and also for the work that was done in the past. With interest rates at historic lows and future state funding uncertain, the Board strongly believes that now is the best time to complete this

project and we urge your support on Article 3, which requires approval by 60% of the voters.

With regard to non-construction matters, the Selectboard was very pleased with the funding formula change that was approved by the Fall Mountain Regional School District last March. The result will be a significant easing of the tax burden on Charlestown property owners. While it is not likely that school taxes will decline, the new formula will make any increases far more manageable. Unfortunately several other district towns have filed a legal challenge to the new formula. The Selectboard intends to do whatever is necessary to vigorously support the new formula and preserve our hard fought victory for fairness in school funding.

We would take this opportunity to point out that Charlestown's 2002 overall tax rate did not increase over the previous year. Although the school tax rate did rise somewhat, the increase was offset by decreases in the town and county portions of the tax rate.

The proposed 2003 General Fund budget represents an increase of just under 5% over last year's budget, although we are hopeful that increased revenues and a larger tax base will offset much of the increase. Significant factors in this year's budget include rising insurance costs, modest pay raises for Town employees, required improvements in assessing methods and additional funds for paving of Town Roads. On the other hand several cost saving measures, such as last year's purchase of a truck for solid waste hauling, have already resulted in lower budgets for some departments. The Selectboard, Finance Committee and Town staff have worked very hard to keep budget increases to a minimum while maintaining municipal services at acceptable levels. We therefore urge voter support for the proposed 2003 budget.

Finally, we would take this opportunity to note the recent promotion of Dave Duquette as our new Superintendent of Public Works. We anticipate that under his leadership additional cost savings and efficiency will be realized in the Water, Sewer and Highway departments. We also wish to thank all Town employees for their cooperation, hard work and dedication over the past year.

Respectfully submitted
Charlestown Selectboard

Brenda L. Ferland, Chairman

Jon B. LeClair

Steven A. Neill

OFFICIAL OFFICE HOURS/MEETING DATES

SELECTMEN'S OFFICE

Weekdays: 8:00 A.M. to 4:00 P.M., except holidays

Tel. 826-4400

MEETINGS: first and third Wednesday, 7:00 P.M.

Fax 826-5181

TOWN CLERK/TAX COLLECTOR'S OFFICE

Monday: 8:00 A.M. to 1:00 P.M. and 1:30 to 6:00 P.M.

Tel. 826-5821

Tuesday through Friday: 8:00 A.M. to 1:00 P.M. and
1:30 to 4:00 P.M., except holidays

BUILDING DEPARTMENT

Monday and Wednesday: 4:30 to 6:00 P.M.

Tel. 826-4400

HEALTH AND HUMAN SERVICES

Tuesday and Thursday: 8:30 A.M. to 1:00 P.M.

Tel. 826-5266

Other days on-call:

1-800-894-8400

PLANNING BOARD OFFICE (Bakery Building, downstairs)

Monday through Friday – 8:00 A.M. to 4:00 P.M.

Tel. 826-5368

MEETINGS: first and third Tuesday, 7:00 P.M.

Fax 826-3709

TRANSFER STATION

Tuesday & Friday: 7:00 A.M. to 5:00 P.M.

Tel. 826-3201

Wednesday: 12:00 noon to 6:00 P.M.

Saturday: 7:00 A.M. to 4:00 P.M.

CONSERVATION COMMISSION

Third Monday of each month: 7:00 P.M.

RECREATION COMMITTEE

First Tuesday of each month: 7:00 P.M., Town Hall

All meetings are held in the Community Room, unless otherwise stated

EMERGENCY PHONE NUMBERS

Police, Ambulance and Fire – 911

(Police Department – non-emergency – 826-5747)

TOWN OFFICERS

Selectmen	Brenda Ferland	2003
	Jon LeClair	2004
	Steve Neill	2005
Health & Human Services		
	Community Alliance	
Chief of Police	Michael S. Burnham	Appointed
Animal Control Officer		
	Police Department	
Treasurer	Joan Kuncik	2003
Town Clerk/ Tax Collector	Debra J. Clark	2005
Health Officer/ Building Inspector	Robert Rivard	Appointed
Moderator	Albert St. Pierre	2004
Supervisors of Checklist		
	Doris Blodgett	2004
	Joan Kuncik	2006
	Patricia Pickul	2008
Administrative Assistant to Selectboard/ Planning & Zoning Administrator		
	David M. Edkins	Appointed
Trustees of Trust Funds		
	Margaret Spaulding	2003
	David T. Henry	2004
	Barbara Jones	2005
Cemetery Trustees		
	Mary R. Gray	2003
	Victoria Sargent	2004
	Dona Mates	2005
Librarian	Sandra Perron	Appointed
Assistant Librarian	Suzanne Orlando	Appointed

Library Trustees	Ruth Bushway	2003
	Jacqueline T. Kasprzak	Appointed
	Jeannette Langdon	2003
	Janice MacDonald	2003
	Rosamond Metcalf	2004
	Joan Ilves	2004
	Diane Orecchio	Resigned
Trustees-Medical Assoc.		
	Robert Metcalf	2003
	Jeannette Langdon	2004
	Kenneth Place	2005
Fire Chief	Gary Wallace	2003
Ambulance Director	Anne Ricker	Appointed
Emergency Mgt. Dir.	Gary Wallace	Appointed

TOWN COMMITTEES

Conservation Commission		
	Jon LeClair	Ex-Officio
	Dick Holmes - Chair	2003
	Aare Ilves	2003
	Dick DeBrine	2003
	James Fowler	2004
	Alternates:	
	Ruth Pratt	2005
	Travis Royce	2006
Finance Committee		
	Tom Minickiello	2003
	Robert Beaudry	2003
	Richard LeDrew	2003
	Sue Dexter	2004
	Elaine VanVelsor	2004
	Richard St. Pierre	2004
	Joyce Higgins	2005
	Frank McKane	2005
	Aare Ilves	2005

Recreation Committee	Wendy Balcom	2003
	Winston L. Rowe Sr.	2003
	Scott Hagland	2003
	Kerry Johnson	2004
	William MacDonald	2004
	Bruce Pilvelait	2004
	Cheryl Ravlin - Chair	2005
Recreation Director	Herbert Monroe	2005
	Shaun Chase	Appointed
Highway Advisory Board		
	Fred Poisson	2003
	Robert Beaudry	2003
	Bruce Putnam	2004
	Robert Stone	2004
Planning Board	Steve Neill	Ex-officio
	Gail Fellows	Resigned
	Richard St. Pierre, Chair	2003
	Jessie St. Pierre	2004
	David Carter	2004
	Sharon Francis – Vice Chair	2005
	Robert Frizzell	2005
	Alternates:	
	David Sussman	2004
Zoning Board of Adjustment	Fred Poisson	2005
	Kenneth Place - Chair	2003
	Terri Fisk – Vice Chair	2003
	Barbara Jones – Sec.	2004
	Eric Lindblade	2004
	William Brys	2005
	Alternates:	
	Robert Frizzell	Appointed
	Harold Ames	Appointed
	Andy Jellie	Appointed
	Ken Arkell	Appointed
	Oscar Makinen	Appointed

**STATE OF NEW HAMPSHIRE
TOWN OF CHARLESTOWN
2003 ANNUAL TOWN MEETING WARRANT**

**TO THE INHABITANTS OF THE TOWN OF CHARLESTOWN,
NEW HAMPSHIRE, who are qualified to vote in Town affairs,**

TAKE NOTICE AND BE WARNED that the First and Second Sessions of the Annual Town Meeting of the Town of Charlestown, New Hampshire, will be held in the Charlestown Middle School gymnasium, on Wednesday, February 5, 2003, commencing at 7:00 P.M., and Tuesday, March 11, 2003, commencing at 8:00 A.M. At the second session, voting, on all warrant articles, will be by Official Ballot, commencing at 8:00 A.M. and concluding at 7:00 P.M., unless the Town Meeting votes to keep the polls open to a later time.

ARTICLE 1. To elect the necessary Town Officers for their respective terms.

ARTICLE 2. To see if the Town will vote to enact provisions requiring a Conditional Use Permit from the Planning Board for most commercial and industrial uses and prohibit industrial or commercial uses that could cause undue hazard to health, safety or property values in Zone E (Mixed Use Zone). Official copies of the complete text of the proposed amendment are available at the Office of the Town Clerk, and will be on display at the meeting. The following question will appear on the official ballot, and is not subject to amendment at the deliberative session:

“Are you in favor of the adoption of the amendment to the existing town zoning ordinance, as proposed by the planning board?”

ARTICLE 3. To see if the Town will vote to appropriate the sum of \$350,000 for the closure of the town's former sanitary landfill in accordance with state regulations, including re-grading, installation of a low permeability soil cap, turf cover, gas venting system stormwater management structures and related facilities, engineering and administration; said sum to be raised by the issuance of serial bonds or notes under and in compliance with the provisions of the Municipal Finance Act (RSA 33.1 et seq. as amended) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such

other actions as may be necessary to effect the issuance, negotiation, sale and delivery of such bonds or notes as shall be in the best interest of the Town of Charlestown; and furthermore, to authorize the Selectmen to apply for, accept, and expend State Aid Grant funds in the estimated amount of, but not limited to, 20% of the eligible project costs and such other grant funds, if any there be, to assist in the funding of this project. This article will not affect the 2003 property tax rate. Repayment of the bonds or notes will be reflected in future budgets. (3/5-ballot vote required)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 4. To see if the Town will vote to accept the reports of the various Town Officers and to take proper action thereon.

ARTICLE 5. To see if the Town will vote to appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,045,176 which represents \$2,457,610 for the Town operating budget, \$339,296 for the Water Fund operating budget and \$248,270 for the Sewer Fund operating budget.

Should this article be defeated, the default operating budget shall be \$2,806,473 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*Default budget represents \$2,251,087 for the Town operating budget, \$304,606 for the Water Fund operating budget, and \$250,780 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 6. To see if the Town will vote, pursuant to RSA 674:40-a, to authorize the Selectboard to accept, after Public Hearing, roads and streets that are dedicated to the Town, provided that the road or street corresponds in its location and lines with a street shown on a subdivision or site plan approved by the Planning Board, or on an official map, or on a street plat made and adopted by the Planning Board. This authority may likewise be rescinded by majority vote at any future annual or special Town meeting.

ARTICLE 7. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$122,000 for the purchase of a new ambulance vehicle with associated equipment and fixtures.

The Selectboard does not recommend this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 8. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$23,000 for the purchase of a plow and wing with quick coupling system for the Highway Department's John Deere loader for the purpose of enhancing the Town's snow removal capabilities.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 9. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$14,500 for the purchase of a "pup" trailer to be used with the Transfer Station truck for the more efficient hauling of solid waste and recyclables.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 10. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$15,625 for the purpose of replacing the carpeting in the Silsby Library.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 11. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$250 for the support of suicide prevention outreach services provided by the Samaritans of the Monadnock Region. (By Request)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 12. To see if the Town will vote to raise and appropriate, by special warrant article, the sum of \$7,000 for the support of mental health services provided by West Central Behavioral Health. (By Request)

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

ARTICLE 13. To see if the Town wishes to consider membership in the Springfield Area Public Access Television Corporation (SAPA TV) thereby allowing for the production of Charlestown based public access television programming for broadcast on the Adelphia cable TV system serving Charlestown. It is estimated that membership in SAPA TV would result in an increase of \$1.95 per month on the average cable television bill. **This is a non-binding article and is intended solely to provide the Selectboard with public input on whether to pursue this matter.**

ARTICLE 14. To see if the town will vote to send the following resolution to the New Hampshire General Court:

“Resolved, in its first two years of operation, the Land and Community Heritage Investment Program (LCHIP) has helped communities throughout New Hampshire preserve their natural, cultural and historic resources and, therefore, the State of New Hampshire should maintain funding for LCHIP in its next biennial budget.” (By Request)

ARTICLE 15. To see if the town will vote to adopt the following resolution:

“Whereas, New Hampshire residents pay the 12th highest cost for insurance in the country; and
Whereas, the cost of health insurance premiums for families has increased by 45% over the past three years; and
Whereas, 100,000 New Hampshire residents have no health coverage and 77% of them have a full-time worker at home; and
Whereas, due to these rising costs almost half of New Hampshire’s small businesses cannot afford health coverage for their employees, therefore be it resolved

That we, the citizens of Charlestown, New Hampshire call on our elected officials from all levels of government and those seeking

office, to work with customers, businesses, and health care providers to ensure that:

-Everyone, including the self-employed, unemployed, un- and underinsured, and small business owners has access to an affordable basic health plan similar to what federal employees receive;

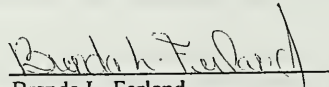
-Everyone, including employers, consumers, and the state, local, and federal government makes a responsible and fair contribution to finance the health care system;

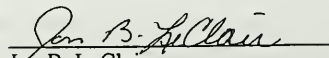
-Everyone receives high quality care that is cost efficient and medically effective; and

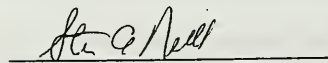
-That these help control the skyrocketing cost of health care."

ARTICLE 16. To transact any other business that may legally come before the meeting.

Given under our hands and seal this 24th day of January 2003.


Brenda L. Ferland


Jon B. LeClair


Steven A. Neill

Charlestown Selectboard

TOWN DELIBERATIVE MEETING

CHARLESTOWN, NEW HAMPSHIRE

February 5, 2003

To the inhabitants of the Town of Charlestown, New Hampshire, who are qualified to vote in Town affairs.

Take notice and be warned that the First and Second Sessions of the Annual Town Meeting of Charlestown, New Hampshire, will be held in the Charlestown Middle School gymnasium, on Wednesday, February 5, 2003, commencing at 7:00 PM, and Tuesday, March 11, 2003, commencing at 8:00 AM. At the second session, voting on all warrant articles will be by Official Ballot, commencing at 8:00 AM and concluding at 7:00 PM, unless the Town Meeting votes to keep the polls open to a later time.

Albert St. Pierre, Moderator, called the deliberative session to order at 7:02 PM with the Pledge of Allegiance and the National Anthem. He also asked all volunteers on the various Town boards and committees, as well as some of the Town Departments, to stand and be recognized.

At this time, Albert read his rules of conduct for the meeting, the beginning and ending of the warrant, and stated that Article 1 was automatically on the ballot so there was to be no discussion.

Articles 2 is automatically on the ballot as it is a planning and zoning article that is non-amendable and non-debatable. However, the Moderator allowed it to be presented and briefly explained.

Each presenter of an article asked the motion in the form of a question to have the article placed on the Official Ballot as read.

ARTICLES 1 and 2: Automatically on Official Ballot.

ARTICLE 3: Presented and seconded as read.

An amendment was made and seconded to add "as presented tonight" to the original article. Amendment was defeated.

ARTICLE 4: Presented and seconded as read.

ARTICLE 5: Presented and seconded as read.

ARTICLE 6: Presented and seconded as read.

ARTICLE 7: Presented and seconded as read.

ARTICLE 8: Presented and seconded as read.

ARTICLE 9: Presented and seconded as read.

- ARTICLE 10: Presented and seconded as read.
ARTICLE 11: Presented and seconded as read.
ARTICLE 12: Presented and seconded as read.
ARTICLE 13: Presented and seconded as read.
ARTICLE 14: Presented and seconded as read.
ARTICLE 15: Presented and seconded as read.
ARTICLE 16: Robert Jackson and Kenneth Kinson of the Charlestown School Study Committee spoke of the savings with the new school formula this year. They also strongly suggested that Charlestown residents attend the school deliberative meeting February 6th because of the \$21 million dollar budget. They also wanted to thank everyone for their support in the past and the future.

Albert St. Pierre, Moderator, adjourned the deliberative Session at 9:45 PM.

Respectfully submitted
Debra J. Clark
Charlestown Town Clerk

BUDGET FOR 2003

	2002 BUDGET	2002 ACTUAL	2003 BUDGET
<u>GENERAL GOV'T</u>			
Executive	79,375	80,708	92,326
Election Reg. & Vital	5,823	2,999	2,733
Financial Administration	180,950	171,124	215,887
Legal Expense	30,000	24,012	25,000
Personnel Administration	23,755	13,111	9,725
Planning & Zoning	41,975	35,566	50,211
General Government Bldgs	80,015	76,633	90,440
Cemeteries	57,040	56,640	61,105
Insurance	32,000	34,361	42,500
Advertising & Reg Assoc	<u>12,326</u>	<u>12,326</u>	<u>12,363</u>
Total General Gov't	543,259	507,480	602,290
<u>PUBLIC SAFETY</u>			
Police Department	388,495	405,720	432,200
Ambulance	40,385	35,479	44,535
Fire Department	73,980	77,030	73,120
Building Inspection	14,955	13,151	15,205
Other	<u>36,584</u>	<u>31,497</u>	<u>35,055</u>
Total Public Safety	554,399	562,877	600,115
<u>PUBLIC WORKS</u>			
Highways & Streets	561,560	533,195	594,445
Bridges (Old Claremont Rd)		182,727	
Street Lighting	21,000	22,146	22,000
Solid Waste Disposal	<u>306,985</u>	<u>304,129</u>	<u>282,260</u>
Total Public Works	889,545	1,042,197	898,705
<u>HEALTH & WELFARE</u>			
Pest Control	1,025	3,078	1,525
Health Agencies	36,795	36,315	36,545
Adm. & Direct Assist	<u>40,000</u>	<u>22,936</u>	<u>40,000</u>
Total Health & Welfare	77,820	62,329	78,070
<u>CULTURE & RECREATION</u>			
Parks & Recreation	43,120	43,949	44,100

BUDGET FOR 2003

	2002 BUDGET	2002 ACTUAL	2003 BUDGET
Library	<u>80,805</u>	<u>73,780</u>	<u>85,455</u>
Total Culture & Rec	123,925	117,729	129,555
<u>CONSERVATION COMMITTEE</u>	600	549	600
<u>DEBT SERVICE</u>	20,000	6,863	15,000
<u>CAPITAL EXPENDITURES</u>	135,979	135,968	133,275
<u>BUDGET</u>	2,345,527	2,435,992	2,457,610
<u>ARTICLES RECOMMENDED</u>	365,250	365,250	410,375
<u>SEWER</u>	188,630	192,972	248,270
<u>WATER</u>	497,424	496,888	339,296
<u>TOTAL</u>	3,396,831	3,491,102	3,455,551
<u>TAXES</u>			
Land Use Change Taxes	35,000	31,021	25,000
Timber Taxes	17,000	16,295	16,500
Payment in Lieu of Taxes	8,700	7,083	7,000
Interest & Penalties on			
Delinquent Taxes	114,000	107,217	108,000
Excavation Tax	1,900	1,911	1,900
<u>LICENSES, PERMITS & FEES</u>			
Business Lic & Permits	4,000	4,315	4,300
Motor Vehicle Permit Fees	610,000	647,431	645,000
Building Permits	4,000	10,063	10,000
Other Lic, Permits & Fees	10,000	12,961	13,000

BUDGET FOR 2003

	2002 BUDGET	2002 ACTUAL	2003 BUDGET
<u>FROM STATE</u>			
Shared Revenues	49,351	49,351	50,000
Meals & Room Tax Distr.	137,132	137,132	137,000
Highway Block Grant	120,559	120,559	126,695
State/Fed Forest Ld Reim	2,242	2,242	2,200
Other (Including RR Tax)	191,761	191,761	42,000
<u>CHARGES FOR SERVICES</u>			
Income from Departments	135,000	132,137	130,000
Other Charges-Fling Rd Br.	200,000	200,000	
<u>MISCELLANEOUS REVENUES</u>			
Sale of Municipal Property	9,100	9,138	5,000
Interest on Investments	1,200	1,908	2,000
Other	35,000	34,327	30,000
<u>INTERFUND OPERATING TRANSFERS IN</u>			
Special Revenue Funds - Library			10,000
Sewer	188,630	192,972	248,270
Water	497,424	496,888	339,296
From Capital Reserve Funds		30,000	
Trust & Agency Funds	18,000	25,192	18,000
<u>OTHER FINANCING SOURCES</u>			
Proc. From Long Term Bonds & Notes			350,000
Fund Balance ("surplus")		113,863	
<u>TOTAL REVENUE & CREDITS</u>	2,389,999	2,575,767	2,321,161
		PRIOR YEAR	ENSUING YEAR
Appropriations Recommended		3,031,581	3,045,176
Special Warrant Articles Recommended		365,250	410,375
Total Appropriations Recommended		3,396,831	3,455,551
Estimated Revenues & Credits		2,389,999	2,321,161
Estimated Amount of Taxes to be Raised		1,006,832	1,134,390

2002 SUMMARY INVENTORY (MS-1)

<u>LAND BUILDINGS</u>	<u>ACRES</u>	<u>ASSESSED VALUATION</u>
Value of land only		
A. Current Use	13,200	\$1,466,800
B. Conservation Restriction Assessment	372	18,000
C. Residential	4,789	33,558,500
D. Commercial/Industrial	428	<u>3,216,800</u>
E. Total of Taxable Land	18,789	\$38,260,100
F. Tax Exempt & Non-taxable (2,771,100)	2,095	
Value of Buildings only		
A. Residential		\$90,968,700
B. Manufactured Housing		17,668,850
C. Commercial/Industrial		<u>18,843,000</u>
D. Total of Taxable Buildings		\$127,480,550
E. Tax Exempt & Non-taxable (\$16,459,100)		
Public Utilities - Electric		5,570,400
Valuation before Exemptions		171,311,050
Blind Exemption (8)		112,600
Elderly Exemption (33)		464,900
Totally & Permanently Disabled Exemption (7)		<u>70,000</u>
Total Dollar Amount of Exemptions		\$647,500
Net Valuation on Which Tax Rate Is Computed		\$170,663,550
Less Public Utilities		5,570,400
Net Valuation on which Tax Rate for State Education Tax is Computed		\$165,093,150

2002 TOWN ELECTIONS

Tuesday, March 12, 2002

Albert St. Pierre, Moderator, read a protest petition for Article 3. He announced that absentee ballots would be cast at 1:00 PM and any received in the mail before 5:00 PM would be cast at that time. As the Warrant had been read at the Deliberative Meeting held on February 9, 2002, he declared the polls open at 8:00 AM.

At 7:00 PM the polls were declared closed by Albert St. Pierre. The results of the voting are as following:

Number of regular ballots cast	1284
Number of Absentee ballots cast	42
Total number of ballots cast	1326

Debra J. Clark
Charlestown Town Clerk

RESULTS OF ANNUAL MEETING 2002

Article 1.

Selectman for three years

Steven A. Neill	*506
Ronald W. LeClair	494
Patricia A. Panza	157

Fire Chief for one year

Gary Wallace	*1143
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Town Clerk-Tax Collector for three years

Debra J. Clark	*1192
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Moderator for two years

Albert A. St. Pierre	*1172
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Checklist Supervisor for six years

Patricia Pickul	*7
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Trustee of Trust Funds for three years

Barbara M. Jones	*1130
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Cemetery Trustee for three years

Dona A. Mates	*1146
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Medical Bldg. Trustee for three years

Kenneth M. Place	*1070
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Library Trustee for three years

Library Trustee for two years

Joan Ilves	*882
Rosamond S. Metcalf	*965

Library Trustee for one year		
	Jacqueline T. Kasprzak	*1061
Planning Board for three years		
	Sharon Francis	*844
	Robert Frizzell	*882
Finance Committee for three years		
	Aare Ilves	*828
	Frank McKane	*887
	Joyce Higgins	*20
Recreation Committee for three years		
	Cheryl L. Ravlin	*1052
	Herbert Monroe	*7
	Shaun Chase	*4
Recreation Committee for one year		
Highway Advisory Board for three years		

Article 2. "Are you in favor of the adoption of Amendment No 1, as proposed by the Planning Board for the Town Zoning Ordinance, as follows?"

This amendment eliminates the water body/water course setback provisions as they apply to bridges, culverts, dams and other structures, which by their nature are located in close proximity to water bodies and water courses?"

YES 761

NO 433

Article 3. "Are you in favor of the adoption of Amendment No 2, as proposed by petition for the Town Zoning Ordinance, as follows?"

This amendment would create a new zoning district to be known as Zone H – Rural Agricultural Zone in the Langdon Road/Wetherby Road area (currently included in Zone E) and would establish a list of permitted uses including all uses currently permitted in Zone A - Residential Zone as well as agriculture and animal husbandry if not considered offensive?" (Proposed by Petition. The Planning Board does not recommend approval of this amendment.)

YES 344

NO 866

Article 4. "Shall the Town vote to accept the reports of the various Town Officers and to take proper action thereon?"

YES 1063

NO 151

Article 5. "Shall the Town vote to appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by the first session, for the purposes set forth therein, the sum of \$3,031,581 which represents \$2,345,527 for the Town operating budget, \$497,424 for the Water Fund operating budget and \$188,630 for the Sewer Fund operating budget?"

Should this article be defeated, the default operating budget shall be \$3,014,920 which is the same as last year's budget*, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting in accordance with RSA 40:13 X and XVI to take up the issue of a revised operating budget only.

*Default budget represents \$2,274,052 for the Town operating budget, \$486,804 for the Water Fund operating budget, and \$254,064 for the Sewer Fund operating budget.

NOTE: This warrant article (operating budgets) does not include appropriations in ANY other warrant article.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 878

NO 362

Article 6. "Shall we rescind the provisions of RSA 40:13 (known as SB 2), as adopted by the Town of Charlestown on March 12, 1996, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by state law?"

NOTE: This would eliminate the so-called "Australian Ballot" and revert back to the original form of Town Meeting.

YES 467

NO 763

Article 7. "Shall the Town vote to raise and appropriate by special warrant article the sum of \$10,000 for professional architectural/engineering design services for a proposed Community Center to include a senior meals facility, public assembly room(s), police station and gymnasium on town-owned land north of the Fire Station and to authorize the Selectboard to identify and apply for any grants or other funding sources that may be available to help defray the cost of such a facility?"

The Selectboard does not recommend this appropriation, but has inserted this article to give the voters an opportunity to act on it.

The Finance Committee does not recommend this appropriation.

YES 298

NO 946

Article 8. "Shall the town vote to authorize the establishment of a capital reserve fund under the provisions of RSA 35:I for the future purchase of a new Fire Truck and to raise and appropriate the sum of \$20,000 to be placed in this fund?"

The Selectboard does not recommend this appropriation, but has inserted this article to give the voters an opportunity to act on it.

The Finance Committee does not recommend this appropriation.

YES 366

NO 880

Article 9. "Shall the Town vote by special warrant article to appropriate the sum of \$8,000, as donated to the Town by the Donald MacPhee Estate, for the purpose of paving the remaining roadway in the new section of the Hope Hill Cemetery, no portion of this sum to be raised by general taxation?"

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 1026

NO 216

Article 10. "Shall the Town vote to authorize the commencement of Paramedic level services by the Charlestown Ambulance Service beginning in the year 2003; all additional costs associated with the provision of Paramedic level services to be included in future Ambulance Department budgets?"

YES 806

NO 443

Article 11. "Shall the Town vote by special warrant article to appropriate the sum of \$200,000, from State bridge aid funds, for the purpose of repair/replacement of the Fling Road bridge over Clay Brook, no portion of this sum to be raised by general taxation?"

NOTE: The Town's share of the project cost was previously appropriated in Article 23 of the March 14, 2000 Annual Town Meeting.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 1045

NO 189

Article 12. "Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$150,000 for the reconstruction of Old Claremont Road from Main Street to the intersection at the Red Robin Motel, said work to be done in conjunction with the Water & Sewer work planned for

construction in 2002?" The funds so appropriated are in addition to the \$150,000 appropriated in Article 20 at the Annual Town Meeting held on March 13, 2001. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or December 31, 2006, whichever is sooner.

The Selectboard recommends this appropriation.

The Finance Committee recommends this appropriation.

YES 979

NO 266

Article 13. "Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$250 for the support of suicide prevention outreach services provided by the Samaritans of the Monadnock Region?" (By Request)

The Selectboard recommends this appropriation

The Finance Committee recommends this appropriation

YES 945

NO 298

Article 14. "Shall the Town vote to raise and appropriate, by special warrant article, the sum of \$7,000 for the support of mental health services provided by West Central Behavioral Health?" (By Request)

The Selectboard recommends this appropriation

The Finance Committee recommends this appropriation

YES 836

No 394

Article 15. "Shall the Town vote to transact any other business that may legally come before the meeting?"

YES 976

NO 217

DEPARTMENT OF REVENUE ADMINISTRATION 2002 TAX RATE CALCULATION

			TAX RATES
Gross Appropriations	3,396,831		
Less: Revenues	2,503,862		
Less: Shared Revenues	28,297		
Add: Overlay	49,430		
War Service Credits	39,300		
Net Town Appropriation		953,402	
Approved Town Tax Effort		953,402	
Municipal Tax Rate			5.58

School Portion

Regional School Apportionment	7,126,608		
Less: Adequate Education Grant	(2,966,468)		
State Education Taxes	<u>(945,250)</u>		
Approved School (s) Tax Effort		3,214,890	
Local Education Tax Rate			18.84
Equalized Valuation (no utilities)	5.80		
162,974,171		945,250	
Divide by Local Assessed Valuation (no utilities)			
165,093,150			
State School Rate			5.73

County Portion

Due to County	667,930		
Less: Shared Revenues	<u>(9,123)</u>		
Approved County Tax Effort		658,807	
County Tax Rate			3.86
Combined Tax Rate			34.01
Total Property Taxes Assessed		5,772,349	
Less: War Service Credits		(39,300)	
Total Property Tax Commitment		<u>5,733,049</u>	

Proof of Rate

<u>Net Assessed Valuation</u>		<u>Assessment</u>	
State Education Tax	165,093,150	945,250	5.73
All Other Taxes	170,663,550	<u>4,827,099</u>	28.28
		5,772,349	

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2002

Appropriation Title	Appropriation Amount	Receipts & Reimbs.	Total Amt. Available	Expenditures	Unexp'n'd Balance	Overdraft
Executive	\$79,375	\$5	\$79,380	\$80,713		\$1,333
Elect/Regis/Vital Recs.	5,823		5,823	2,999	2,824	
Financial Admin	180,950	1,324	182,274	172,448	9,826	
Legal	30,000		30,000	24,012	5,979	
Personnel Admin	23,755	13,111	36,866	13,111	23,755	
Planning & Zoning	41,975		41,975	35,566	6,409	
General Gov't. Bldgs	80,015	467	80,482	77,100	3,382	
Cemeteries	57,040		57,040	56,640	400	
Insurance	32,000		32,000	34,361		2,361
Regional Associations	12,326		12,326	12,326		
Police	388,495		388,495	405,720		17,225
Ambulance	40,385	70	40,455	35,549	4,906	
Fire	73,980		73,980	77,030		3,050
Code Enforcement	14,955		14,955	13,151	1,804	
EMT	36,584	17	36,601	31,514	5,087	
Highway & Bridges	561,560	141,588	703,148	715,847		12,699
Street Lights	21,000		21,000	22,146		1,146

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

Fiscal Year Ending December 31, 2002

Appropriation Title	Appropriation Amount	Receipts & Reimbs.	Total Amt. Available	Expenditures	Unexp'n'd Balance	Overdraft
Transfer Station	306,985	1,412	308,397	305,541	2,856	
Pest Control	1,025		1,025	3,078		2,053
Health Agencies	36,795		36,795	36,315	480	
General Assistance	40,000		40,000	22,936	17,064	
Parks & Recreation	43,120		43,120	43,949		829
Library	80,805	9,481	90,286	73,780	16,506	
Conservation Comm.	600		600	549	51	
Debt/Principal/Interest	20,000		20,000	6,863	13,137	
Capital	135,979		135,979	133,433	2,546	
Sub-total	\$2,345,527	\$167,475	\$2,513,002	\$2,436,677	\$117,012	\$40,696
Articles	\$365,250	\$8,000	\$373,250	\$365,250	\$8,000	
GRAND TOTAL	\$2,710,777	\$175,475	\$2,886,252	\$2,801,927	\$125,012	\$40,696
Net Unexpended	\$84,316					

GENERAL FUND BALANCE SHEET
as of December 31, 2002

	<u>Beginning of Year</u>	<u>*End of Year</u>
<u>Current Assets</u>		
Cash and equivalents	\$1,263,426	\$1,299,499
Investments	13,013	5,050
Taxes receivable	972,294	1,020,133
Accounts receivable	18,849	25,212
Intergovernmental		383,761
Interfund receivable	32	6,751
Prepayment		84
TOTAL ASSETS	\$2,267,614	\$2,740,490
<u>Current Liabilities</u>		
Accounts Payable	\$19,735	\$44,603
Interfund Payable	3,334	28,557
Intergovernmental-Payable	191	199
Intergovernmental-School	1,712,345	1,807,793
Deferred Revenue	1,072	
Other Current Liabilities	1,417	2,119
TOTAL LIABILITIES	\$1,738,094	\$1,883,271
<u>FUND EQUITY</u>		
Reserved For encumbrances	\$237,657	\$596,148
Undesignated Fund balance	291,863	261,071
TOTAL FUND EQUITY	\$529,520	\$857,219
TOTAL LIABILITIES & FUND EQUITY	\$2,267,614	\$2,740,490

* THESE FIGURES HAVE NOT BEEN AUDITED

BALANCE SHEET - WATER & SEWER FUND

December 31, 2002

	<u>Beginning of Year</u>	<u>End of Year</u>	<u>Beginning of Year</u>	<u>End of Year</u>
	Water	Water	Sewer	Sewer
<u>ASSETS</u>				
Cash & Equivalents	447,685	484,903	125,678	158,741
Investments	182,578	185,511	123,246	125,405
Receivables - rents	79,982	51,111	43,477	28,266
Interfund Receivable		21,124	10,530	28,557
Other Receivables	1,210	462	1,545	204
Receivable - Spec Proj.		5,900		
Total Assets	711,455	749,011	304,476	341,173
	=====	=====	=====	=====
<u>Liabilities & Fund Balance</u>				
Accounts Payable	1,998	11,392	2,182	1,993
Interfund Payable	32	6,716		21,159
Total Liabilities	2,030	18,108	2,182	23,152
<u>Fund Balance</u>				
Reserved for Encum	1,867	177,450		
Unreserved Fund Bal	707,558	553,453	302,294	318,021
Total Equity	709,425	730,903	302,294	318,021
Total Liabilities & Fund Balance	711,455	749,011	304,476	341,173
	=====	=====	=====	=====

*Unaudited

STATEMENT OF DEBT

December 31, 2002
Showing Annual Maturities of Outstanding and
Long-Term Notes

Water Improvement
NH Municipal Bond Bank
4.75%
Original Amount: \$650,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	30,000	7,430.81	37,430.81
2004	30,000	4,745.64	34,745.64
2005	<u>30,000</u>	<u>2,065.71</u>	<u>32,065.71</u>
	90,000	14,242.16	104,242.16

WATER/WASTEWATER IMPROVEMENT 2001

USA – Rural Utilities Service
4.5%
Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	18,058.14	44,021.86	62,080.00
2004	18,879.90	43,200.10	62,080.00
2005	19,739.05	42,340.95	62,080.00
2006	20,637.30	41,442.70	62,080.00
2007	21,576.43	40,503.57	62,080.00
2008	22,558.29	39,521.71	62,080.00
2009	23,584.84	38,495.16	62,080.00
2010	24,658.09	37,421.91	62,080.00
2011-2030	<u>813,035.81</u>	<u>428,537.09</u>	<u>1,241,572.90</u>
	982,727.85	755,485.05	1,738,212.90

STATEMENT OF DEBT

December 31, 2002
Showing Annual Maturities of Outstanding and
Long-Term Notes

WATER/WASTEWATER IMPROVEMENT 2002

USA – Rural Utilities Service

4.5%

Original Amount: \$1,000,000.00

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2003	17,420	45,000	62,420
2004	18,204	44,216	62,420
2005	19,023	43,397	62,420
2006	19,879	42,541	62,420
2007	20,774	41,646	62,420
2008	21,708	40,712	62,420
2009	22,685	39,735	62,420
2010	23,706	38,714	62,420
2011	24,773	37,647	62,420
2012	25,888	36,532	62,420
2013	27,053	35,367	62,420
2014	28,270	34,150	62,420
2015	29,542	32,878	62,420
2016	30,872	31,548	62,420
2017-2031	<u>670,203</u>	<u>265,788</u>	<u>935,991</u>
	1,000,000	809,871	1,809,871

SCHEDULE OF TOWN-OWNED PROPERTY

	Description	Acreage	Value
L/B	Bakery Building	.12	\$116,300
L/B	Well Lovers Lane	16.56	44,200
Land	Beaudry Development	3.10	4,000
Land	Birch Drive	.11	4,100
L/B	Borough Road	.25	17,100
L/B	Borough Road	20.90	20,400
L/B	Forest Hill Cemetery	9.00	17,600
Land	Pinecrest Cemetery	9.00	43,200
Land	Hubbard Hill Cemetery	.8	1,000
L/B	Hope Hill Cemetery	10.00	55,600
L/B	North Charlestown Well	.23	25,900
Land	Hall's Pond Road	100.00	45,000
Land	North Hemlock Road Well	5.00	6,400
Land	North Hemlock Road Reservoir	164.00	108,300
Land	North Hemlock Road Reservoir	25.00	33,000
L/B	Wastewater Treatment Facility	23.00	2,901,500
Land	Unity Stage Road	1.00	1,500
L/B	Swim Pool	11.26	201,100
Land	East St. Tennis Court	.43	32,800
Land	South of Transfer Station	29.20	43,700
L/B	Fire Station	.48	273,000
L/B	Town Hall & Water Department	.27	144,900
Land	Briggs Hill	.5	15,000
L/B	Highway Garage	.7	83,800
L/B	Library/Municipal Building	.72	483,500
L/B	Medical Center	.32	197,900
Land	Off South Hemlock Road	62.00	46,500
L/B	Transfer Station	5.17	77,700
Land	Chase Circle	2.48	14,400
L/B	Patch Park	16.00	53,100
Land	Egypt Road	.07	100
Land	Borough Road	2.00	18,400
L/B	Springfield Road Pump Station	.35	479,000
Land	Almar Street	.7	16,500
Land	Hall's Pond Road	50.00	44,500

Land	Gravel Pit-East Street Extension	2.09	31,400
Land	E/S Old Springfield Road	8.00	37,800
Land	Claremont Road	12.56	37,800
Land	Claremont Road	.5	700
Land	Off Hall's Pond Road	48.00	26,400
L/B	Off North Hemlock Road	2.03	1,700
L/B	Ambulance Bldg - Springfield Road	.35	115,600
L/B	Wheeler Rand Road	1.40	20,000
Land	Unity Stage Road	11.00	24,900
Land	Claremont Road	3.80	27,400
Land	Judland Heights	1.00	12,500
Land	CEDA Road	0.11	200
TOTAL		661.56	6,007,400

2001 INDEPENDENT AUDITOR'S REPORT

We have audited the accompanying general purpose financial statements of the Town of Charlestown as of and for the year ended December 31, 2001 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with most municipal entities in the State of New Hampshire, the Town of Charlestown has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Charlestown as of December 31, 2001, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Charlestown taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Charlestown. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Plodzik & Sanderson - Professional Association

REPORT OF THE TOWN CLERK 2002

Debra J. Clark

MOTOR VEHICLES:

Fees & Titles Received	\$636,289.00
Bad Check Charges	275.00
Municipal Agent Fees	<u>10,870.00</u>
	\$647,434.00

DOGS:

LICENSES ISSUED: 1027

Amount of Fees & Fines received	\$9,375.00
Bad Check Charges	<u>50.00</u>
	\$9,425.00

MARRIAGES:

LICENSES ISSUED: 35

Fees received	<u>\$1,575.00</u>
	\$1,575.00

FILING FEES:

Uniform Commercial Codes	4,167.00
Vital Record Copies	1,004.00
State Tax Liens	60.00
Miscellaneous Filings	148.00
Miscellaneous Fees	<u>70.97</u>
	\$5,449.97

ELECTIONS:

Filing Fees Received	\$8.00
Checklist & Label Sales	<u>195.00</u>
	\$203.00

REMITTED TO TREASURER	\$664,086.97
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TAX COLLECTOR'S REPORT **Year Ending December 31, 2002**

<u>DEBITS</u>	<u>Levy for Year of this Report</u>	<u>Prior Years' Levies</u>
<u>UNCOLLECTED TAXES</u>	2002	2001
<u>BEGINNING OF YEAR*:</u>		
Property Taxes		691,245.01
Interest		4.13
Land Use Change		2,713.00
Yield Taxes		936.05
Excavation Activity Tax		1,824.90
Utility Charges		123,459.00
<u>TAXES COMMITTED THIS YEAR:</u>		
Property Taxes	5,772,644.13	
Land Use Change	45,541.00	
Yield Taxes	21,190.03	
Excavation Tax @ \$.02/yd	1,911.24	
Utility Charges	499,174.02	
<u>OVERPAYMENT:</u>		
Property Taxes 2003 Credit Memo	3,326.23	
Refunds	6,758.80	
Water Refunds	295.68	
2003 Water Credit Memo	94.93	
Interest - Late Tax	8,436.36	47,090.13
<u>TOTAL DEBITS</u>	<u>\$6,359,372.42</u>	<u>\$867,272.22</u>

TAX COLLECTOR'S REPORT **Year Ending December 31, 2002**

<u>CREDITS</u>	<u>Levy for Year of this Report</u>	<u>Prior Years' Levies</u>
<u>REMITTED TO TREASURER</u>	<u>2002</u>	<u>2001</u>
Property Taxes	5,117,097.99	372,552.40
2002 Property Taxes Paid in 2001	1,072.07	
Land Use Change	31,021.00	2,203.00
Yield Taxes	16,295.30	583.79
Interest	8,436.36	47,094.26
Excavation Tax @ \$.02/yd.	1,911.24	
Utility Charges	417,584.64	122,371.14
Conversion to Lien		321,103.70
<u>ABATEMENTS MADE:</u>		
Property Taxes	37,645.75	1,363.93
Land Use Change	20.00	
Yield Taxes	3,774.33	
Utility Charges	2,602.71	
<u>UNCOLLECTED TAXES END OF YEAR:</u>		
Property Taxes	626,913.35	
Land Use Change	14,500.00	
Yield Taxes	1,120.40	
Utility Charges	79,377.28	
<u>TOTAL CREDITS</u>	<u>\$6,359,372.42</u>	<u>\$867,272.22</u>

TAX COLLECTOR'S REPORT
Year Ending December 31, 2002

	<u>Last Year's Levy</u> 2001	2000	<u>Prior Years' Levies</u> 1999	98-93
Unredeemed Liens Balance		43.75	11.00	88.00
At Beginning of Fiscal Year		215,229.36	92,423.28	37,922.17
Liens Executed During Fiscal Year	347,155.60			
Interest & Costs Collected After Lien Refund	8,117.75	18,117.71	30,987.57	472.41
		625.00		
TOTAL DEBITS	\$355,273.35	\$233,390.82	\$124,046.85	\$38,482.58
<u>REMITTED TO TREASURER:</u>				
Redemptions	89,102.54	78,107.71	89,994.02	1,195.57
Interest & Costs (After Lien Execution)	8,088.94	18,114.58	30,824.07	446.91
Abatements of Unredeemed Taxes	1,950.93	1,427.42	561.27	647.72
Interest & Costs	28.81	46.88	174.50	113.50
Unredeemed Liens	256,102.13	135,694.23	2,492.99	36,078.88
TOTAL CREDITS	\$ 355,273.35	233,390.82	\$124,046.85	\$38,482.58

ABATEMENTS OF TAX COLLECTOR

January 1, 2002 - December 31, 2002

REAL ESTATE

Callahan, Rynanne/Barth, Kevin	\$437.98
Connelly, Christopher	218.99
Fall Mtn Regional School District (Inventory Penalties)	50.00
Lost Cloud Forest Management	<u>656.96</u>
Total abatements for 2001 Levy	\$1,363.93

Bacon, Doris	1169.94
Beaudry, Normand/Lambert, Raymond	1115.10
Beaudry, Normand/ Glazier, Elaine	754.38
Beaudry, Urbina	325.20
Besaw, Dennis & Dianna	622.21
Bond, Debra/Livingston II, Charles	587.45
Boudrieau, Zandrea	264.60
Champney, Kennith & Betty	260.70
Charlestown, Town of	432.76
Chesley, Harry & Linda	309.49
Clough, Jamie	393.75
Dearborn, Roger & Linda	321.00
Emerson, James	0.04
Foundation for Biblical Research	24281.60
Fournier, Douglas & Linda	53.88
Gagnon, Elizabeth	147.60
Goggin, William	9.79
Leach, Douglas	12.17
Mack, Robert	68.37
Major, Archie	457.20
Martinetto, Timothy & June	385.50
Mullane, James & Caryl	192.92
NARJE LLC	263.40
Nutting, Stacy	195.00
Patridge, Denise	363.30
Porter Jr., Verne	260.40
Putnam, Ted	9.68
Putnam, Ted & Nancy	39.92
Schiffmacher, Louise & Richard/Pelton, Ellen	606.97

South Parish Unitarian Church (Inventory Penalties)	20.00
St.Pierre, Antonio/Surrell, Enola	980.70
Thomas, Bonnie & Wayne (Inventory Penalty)	23.09
US Gen New England	2460.24
Young, Robert & Susan	<u>257.40</u>
Total abatements for 2002 Levy	\$37,645.75

REAL ESTATE

Boston & Main Railroad	\$115.69
Charlestown, Town of	1281.37
Rumrill, Edward	452.44
Springfield Terminal Railroad	<u>37.41</u>
Total abatements for 2002 Lien - 2001 Levy	\$1,886.91

Charlestown, Town of	\$437.93
Lost Cloud Forest Management	604.26
Rumrill, Edward	<u>385.23</u>
Total abatements for 2001 Lien - 2000 Levy	\$1,427.42

Rumrill, Edward	<u>561.27</u>
Total abatements for 2000 Lien - 1999 Levy	\$561.27

Rumrill, Edward	<u>647.72</u>
Total abatements for 1999 Lien - 1998 Levy	\$647.72

LAND USE CHANGE

Russell, David	20.00
Total abatements for 2002	\$20.00

YIELD TAX

Eastman, Richard	<u>3774.33</u>
Total abatements for 2002	\$3,774.33

WATER

Baker, Daryl & Irene	\$118.03
Beland, David & Joyce	12.16

WATER

Clay, Leonard & Eleanor	61.00
Davis, Michael & Cynthia	51.06
Paskerta Jr., Richard & Brenda	61.51
Poisson, Frederick & Virginia	99.31
Shaw, Janet	26.19
Streeter, Harry	61.00
Sweet, Wayne & Juanita	<u>185.00</u>
Total abatements for 2002	\$675.26

SEWER

Agostinho, Robert/Santiago, Dulce	\$212.70
Baker, Daryl & Irene	95.70
Cavanaugh, Richard & Cheryl	156.00
Hardy, Basil & Patricia	1148.63
Lucente, Shelly	82.50
Morrison, Donald & Paulette	116.40
Poisson, Frederick & Virginia	80.52
Streeter, Harry	<u>35.00</u>
Total abatements for 2002	\$1,927.45

Streeter, Harry	<u>64.02</u>
Total abatements for 2002 Utility Lien-2001 Levy	\$64.02

TREASURER'S REPORT
Detailed Statement of Receipts
January 1, 2002 to December 31, 2002

State of New Hampshire

Shared Revenue Grant	\$223,598.32
Reimbursed State & Federal Forest land	<u>2,242.05</u>
	\$225,840.37

Highway Department

State of New Hampshire- Highway Block Grant	\$120,559.47
Reimbursement for Fire Truck-Insurance	<u>680.00</u>
	\$121,239.47

Transfer Station

Permits	\$32,998.00
Demo & Trash	44,297.85
Recycling	<u>6,342.35</u>
	\$83,638.20

Police Department

Reimbursement for Special Services	\$7,479.65
Reports	900.00
Revenue from State of New Hampshire	20.54
Court Fines	1,110.00
Revenue from Network Management	<u>16.00</u>
	\$9,526.19

Ambulance Department

Payments by Insurance Companies	\$27,754.57
Payment by Individuals	5,913.10
Miscellaneous	260.00
Refund of Propane-Irving Oil	<u>268.58</u>
	\$34,196.25

Fire Department

Revenue from Recycling from State	\$1,700.00
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Planning Board	
Building Permits	\$10,062.92
Application Fees	815.00
Reimbursements-Ads, Certified Letters, Expense	835.53
Sale of Ordinance	150.00
Due to Water/Sewer for Hookup and Remitted	1,500.00
	<u>\$13,363.45</u>
Selectmen's Office	
Town History and Copies	\$1,991.61
Health & Human Services	
Reimbursement by Individuals	\$3,723.66
Cemetery Department	
Cemetery Lots	\$1,300.00
Recording Fees for Deeds	27.50
Fees for Opening Graves	5,900.00
Perpetual Care & General Maintenance Funds	3,800.00
	<u>\$11,027.50</u>
Recreation Department	
Swimming Pool-Admission Fees & Lessons	\$7,763.50
Rental of Property	
Town Hall	\$1,000.00
Municipal Building	365.00
	<u>\$1,365.00</u>
Town Clerk	
Registrations, Title & Registration Fees	\$647,434.00
UCC, Election & Miscellaneous Fees	4,393.97
Vital Statistics-Fees to Town	369.00
Vital Statistics-Fees received & remitted to State	635.00
Marriage License-Fees to Town	245.00
Marriage License-Fees received & remitted to State	1,330.00
Dog License & Fines	7,021.00
Dog License-Fees received & remitted to State	2,404.00
State Tax Lien	60.00
Checklist Fee	195.00
	<u>\$664,086.97</u>

TREASURER'S REPORT

Detailed Statement of Receipts

January 1, 2002 to December 31, 2002

Tax Collector

2003 Property Taxes	\$3,326.23
2002 Property Taxes & Interest	5,113,027.24
2001 Property Taxes & Interest	732,374.83
Redeemed Property Taxes, Interest & Costs	315,874.34
Yield Taxes & Interest	17,404.94
Overpayment/Property Taxes, Received & Refunded	6,758.80
Current Use	34,677.37
Excavation Activity Tax & Interest	3,853.87
Due to Water/Sewer Department	96.42
	<hr/>
	\$6,227,394.04

Insurance

Reimbursement from Individuals	\$15,788.79
Return on Contributions	15,528.19
Insurance Company Refund	2,160.00
	<hr/>
	\$33,476.98

Miscellaneous

Boat Registration	\$3,902.08
Junkyard Permits & Other Licenses	475.00
Water & Sewer Department-Reimbursed to General Fund	472,070.92
Proceeds of Tax Anticipation Notes	1,500,000.00
Bank Interest less Service Charges	1,441.01
In Lieu of Taxes	7,082.69
Reimbursements & Refunds	865.84
Bond Tax	2,319.00
Sale of Property	9,137.87
Bad Check Fees	90.00
Forest-Logs	4,920.49
Current Use Fees	24.68
Halls Pond Damage Reimbursement	4,000.00
Sullivan Nutrition Reimb. For Building Propane Gas	198.85
Cemetery Trustee CD-Matured & Disbursed	8,244.33
Uncollected NSF Checks as of 12/31/02	(274.00)
Federal Tax Lien	15.00
	<hr/>
	\$2,014,513.76

Balance as of January 1, 2002	\$1,263,125.66
Receipts	9,454,846.95
Less Disbursements	<u>(9,418,773.72)</u>
Balance as of December 31, 2002	\$1,299,198.89

Accounts Held by the Treasurer

General Fund Checking Account	\$1,299,198.89
NH Public Deposit Investment Pool	<u>5,049.67</u>
Total Funds Available for the General Fund	\$1,304,248.56

Conservation Commission-Money Market Account	\$32,971.16
Conservation Commission-Certificate of Deposit	\$21,571.53
Recreation Department-Special Fund Checking Account	\$2,792.43

Town of Charlestown Water Department-Money Market	\$484,903.36
Water Department-Investment Account	\$185,511.36
Total Funds Available for Water Department	\$670,414.72

Town of Charlestown Sewer Department-Money Market	\$158,741.46
Sewer Department-Investment Account	\$125,405.17
Total Funds Available for Sewer Department	\$284,146.63

Sewer Project Checking Account	\$29.10
Water/Sewer Project Checking Account	<u>\$21,909.67</u>

2001.67

2002 DETAILED STATEMENT OF EXPENDITURES

GENERAL GOVERNMENT

Executive Office

Clerk/Receptionist Full Time	\$10,716.16
Secretary	18,867.00
Salaries - Selectboard	6,000.00
Health/Disability Insurance	5,542.64
FICA/Medicare	2,722.18
NH Retirement System	1,222.43
Unemployment/Workers' Comp	81.51
Telephone	1,245.22
Printing, Ads	762.90
Dues, Subscriptions, Education	78.25
Office Supplies	2,033.50
RSA Updates	471.16
Sullivan County Registry	47.14
Town Histories - Overrun	225.00
Miscellaneous	217.28
Salary - Administrative Assistant	22,880.00
Health/Disability	4,646.90
FICA/Medicare	1,694.36
NH Retirement System	947.22
Unemployment/Workers' Comp	71.30
Dues, Subscriptions	145.00
Computer, Software	<u>174.94</u>
TOTAL EXECUTIVE	\$80,792.09

Election, Registration & Vital Statistics

Moderator Salary	\$294.00
Salaries - Ballot Clerks	\$1,027.73
Salaries - Supervisors	623.18
FICA/Medicare	87.85
Printing & Supplies	710.41
Computer Software	119.20
Postage	25.00
Vital Statistics	<u>112.00</u>
Total Election, Registration & Vital Statistics	\$2,999.37

Financial Administration

Salary - Bookkeeper	\$38,504.00
Disability Insurance	332.65
FICA/Medicare	2,945.50
NH Retirement	1,594.13
Unemployment/Workers' Comp	58.14
Auditing Services	6,100.00
Town Report	1,811.26

General Supplies	331.70
Postage	6,201.47
Salary - Trustees of Trust Funds-Treasurer	1,000.00
FICA/Medicare	76.50
Trust Fund Fees	905.70
Miscellaneous	354.87
Assessing Services	12,606.25
Salaries - Town Clerk/Tax Collector	29,763.48
Salary - Town Clerk/Tax Collector- Part Time	20,298.71
Health/Disability Insurance	7,424.24
FICA/Medicare	4,109.07
NH Retirement	1,371.08
Unemployment/Workers' Comp	133.72
Telephone	604.53
Education	1,359.51
Dues & Subscriptions	241.00
Sullivan County Registry	935.42
Newspaper Ads	387.89
Miscellaneous	47.55
Office Supplies	1,202.06
Mortgagee Search	4,300.00
Motor Vehicle Agent Fees	7,577.00
Salary - Treasurer	4,075.00
FICA/Medicare	311.72
Bank Fees	436.29
Software Support	3,658.85
Encumbered - Fixed Asset Management	5,000.00
Computer Upgrade Paid in January 2003	<u>8,080.52</u>
Total Financial Administration	\$174,139.81

Legal Expense

Town Attorney	\$17,253.72
Other Legal Expenses	<u>1057.00</u>
Total Legal Expense	\$18,310.72

Personnel Administration

Health Insurance - Reimbursed	<u>\$13,111.42</u>
Total Personnel Administration	\$13,111.42

Planning & Zoning

Planning & Zoning Director	\$22,880.00
Secretary Part Time	885.00
Health/Disability Insurance	4,654.20
FICA/Medicare	1,762.13
NH Retirement System	947.18
Unemployment/Workers' Comp	66.48
Telephone	616.91

Publication Expenses	1,575.34
Education, Mileage Reimbursement	318.85
Dues, Resource Materials	442.46
Copier Expense	250.00
Computer Expense	158.98
Postage	480.96
Zoning Board Adjustment Expenses	<u>527.04</u>
Total Planning & Zoning	\$35,565.53

General Government Buildings

Custodian	\$11,518.50
FICA/Medicare	855.31
Disability Insurance	133.14
Unemployment/Workers' Comp	136.18
Municipal Building - Electricity	6,973.17
Municipal Building - Heating Oil	2,369.26
Municipal Building - Maintenance & Repair	7,303.30
Town Hall - Electricity	2,020.65
Town Hall - Heating Oil	1,745.18
Town Hall - Maintenance & Repair	1626.02
Ambulance - Electricity	1,168.33
Ambulance - Heating Oil	1076.74
Ambulance - Maintenance & Repair	1231.77
Fire Station - Electricity	1,640.06
Fire Station - Heating Oil	2,267.27
Fire Station - Maintenance & Repair	4,899.81
Fire Station-PO for used burner to be paid in 2003	325.00
Highway - Electricity	2,233.74
Highway - Heating Oil	2,862.47
Highway - Maintenance & Repair	1,049.27
Transfer Station - Electricity	1,679.18
Transfer Station - Maintenance & Repair	1,926.64
Recreation - Mowing	12,050.00
Recreation - Unemployment/Workers' Comp	421.33
Recreation - Patch Park - Electricity	199.10
Recreation - Maintenance & Repair	422.53
Recreation - Pool Electricity	1,028.86
Bakery Building - Electricity	850.34
Bakery Building - Heating Oil	851.68
Bakery Building - Maintenance & Repair	616.40
Bakery Building - Encumbered Painting	2,800.00
Comm Bulletin Board - Electricity	62.67
Cemetery - Electricity	<u>65.59</u>
Total General Government Buildings	\$76,409.49

CEMETERY

Sexton	\$23,589.44
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Salaries - Part Time	16,125.99
Overtime	149.13
Health/Disability Insurance	4,203.17
FICA/Medicare	3,049.00
Retirement	891.30
Unemployment/Workers' Comp	658.90
Equipment Maintenance	1,662.06
Miscellaneous	1,034.60
Gasoline	1259.05
Loam, Seed	742.22
Fence Maintenance	997.00
Gate Keeping	420.00
Vehicle Repair	816.56
Uniforms	42.00
Trees	<u>1,000.00</u>
Total Cemeteries	\$56,640.42

Insurance - Property, Liability

Insurance	<u>\$34,360.78</u>
Total Insurance - Property, Liability	\$34,360.78

Advertising & Regional Planning

NH Municipal Association - Dues	\$2,366.79
Sullivan County Economic Development	3,200.00
Upper Valley Lake Sunapee	4,559.00
Meeting Waters YMCA	1,200.00
Old Home Day	<u>1,000.00</u>
Total Advertising & Regional Planning	\$12,325.79

Public Safety

Police Department

Salaries - Full Time	\$227,530.43
Salaries - Part Time	64,478.01
Overtime	6,139.99
Health/Disability Insurance	50,189.37
FICA/Medicare	11,521.21
NH Retirement	11,700.23
Unemployment/Workers' Comp	2,633.85
Telephone/FAX	5,166.20
Alarm Monitoring	393.00
Office Supplies	2,089.72
Postage	279.00
General Expenses	3,443.59
Gasoline	6,283.76
Vehicle Maintenance & Repair	4,732.26
Radio Communications	407.50
Uniforms	2,812.14

Contracts	5,218.74
Special Detail	607.50
Special Detail FICA/Medicare	<u>18.54</u>
Total Police	\$405,645.04

AMBULANCE

Director	\$1,200.00
Salaries -Part Time	12,889.90
FICA/Medicare	1,077.96
Unemployment/Workers' Comp	763.50
Telephone	1,614.26
Billing Service	2,796.50
Medical Supplies	7,642.60
Dues, Courses	740.00
Office Supplies	443.50
Postage	96.00
Miscellaneous	2,664.14
Gasoline	842.65
Vehicle Maintenance	2,189.05
Uniforms	<u>588.81</u>
Total Ambulance	\$35,548.87

Fire Department

Chief	\$3,000.00
Assistant Chief	1,500.00
Salaries - Part Time	22,996.26
FICA/Medicare	2,103.47
Unemployment/Workers' Comp	676.99
Medical Expense	336.00
Telephone	2,092.66
Dispatching Services	7,427.20
Equipment Maintenance	5,873.97
Dues & Subscriptions	492.97
Training	2,940.00
Vehicle Fuel	1,051.62
Vehicle Repair	10,154.86
Radio Communications	2,166.17
Uniforms	1,515.98
General Expense	5,076.14
Personal Equipment	4,626.04
SCBA Maintenance	<u>3,000.00</u>
Total Fire Department	\$77,030.33

Code Enforcement

Building Inspector	\$9,380.00
FICA/Medicare	717.59
Unemployment/Workers' Comp	466.47

	Mileage	1,986.38
	Dues	235.00
	Education	298.00
	Miscellaneous	<u>67.15</u>
	Total Code Enforcement	\$13,150.59
EMT	Salary Full Time	\$24,015.75
	Salary Part Time	493.50
	Overtime	1372.26
	Disability Insurance	245.37
	FICA/Medicare	1,979.93
	NH Retirement	1,055.22
	Unemployment/Workers' Comp	479.11
	Continuing Education	1,465.48
	Uniforms	374.87
	Miscellaneous	<u>15.85</u>
	Total EMT	\$31,497.34
Highway Road Projects		
	Curbs, Drains, Sidewalks	\$14,740.18
	Paving	98,084.08
	Encumbered-Unity Stage Road	<u>47,449.60</u>
	Total Road Projects	\$160,273.86
Highway Operating Budget		
	Public Works Admininstrator	\$1,560.00
	Salaries - Full Time	137,796.39
	Salaries - Part Time	3,057.24
	Overtime	25,583.47
	Health/Disability Insurance	31,427.15
	FICA/Medicare	12,718.59
	NH Retirement	7,400.84
	Unemployment/Workers' Comp	5,402.43
	Telephone	836.79
	Engineering - Mapping	1,714.00
	Signs	872.64
	Supplies	14,713.09
	Reconstruction General	31,898.11
	Gravel Crushing	8,997.00
	Gas/Diesel	9,897.25
	Vehicle Maintenance & Repair	24,298.19
	Uniforms	2,988.24
	Miscellaneous	1,707.05
	Culverts	3,005.33
	Sand & Gravel	116.24
	Equipment	6,231.34
	Snow & Ice Supplies	34,646.17

Trees	2,050.00
Encumbered - Gravel Crushing	<u>4,003.00</u>
Total Highway	\$372,920.55
Total Highway Department	\$533,194.41

STREET LIGHTS

Street Lights	\$22,145.84
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Transfer Station

Public Works Administration	\$1,560.00
Salaries - Full Time	51,899.57
Salaries - Part Time	16,136.46
Overtime	936.30
Health/Disability Insurance	9,489.20
FICA/Medicare	5,562.67
NH Retirement	2,301.72
Unemployment/Workers' Comp	1,090.84
Telephone	1,054.18
Equipment	151.52
Maintenance & Repair Testing	1,549.83
Dues, Subscriptions, Education	676.50
Supplies & Miscellaneous	1,905.87
Computer & Software for Scales	7,002.75
Office Supplies	526.92
Diesel/Gas	943.01
Vehicle Expense	702.33
Uniforms	536.33
Recycling	2,112.00
Demo/Trash Removal	142,576.42
Household Hazardous Waste	1,225.00
Encumbered -New Monitoring Well	650.00
Landfill Closure Maintenance	6,587.06
Landfill Closure Engineering	24,339.98
Landfill Closure Monitoring	3,117.77
Encumbered - Underwood Engineering	<u>6,660.00</u>
Total Transfer Station	\$291,294.23

Animal Control

Veterinary Services	\$196.45
Ads, Postage, Printing, Food	480.58
Damage by Animals	<u>2,401.00</u>
Total Animal Control	\$3,078.03

Health Agencies

Home Health Care	\$24,500.00
Sullivan Nutrition	3,500.00
Sullivan County Hospice	1,500.00

Community Youth Advocates	2,000.00
South Western Community Services	2,510.00
Salary Health Officer	2,100.00
FICA/Medicare	160.68
Unemployment/Workers' Comp	29.49
Miscellaneous	<u>15.00</u>
Total Health Agencies	\$36,315.17

General Assistance

Telephone	\$449.84
Community Alliance	10,008.00
Office Supplies	24.61
Miscellaneous	193.00
Medical - Clients	1,436.63
Electricity - Clients	805.53
Rent - Clients	9,417.00
Fuel - Clients	373.50
Other Expenses - Clients	<u>228.25</u>
Total General Assistance	\$22,936.36

Parks & Recreation

Salary - Director Part Time	\$5,807.70
FICA/Medicare	444.42
Unemployment/Workers' Comp	119.97
Director Expenses	476.75
Program Supplies	291.42
Parks Maintenance	2,395.41
Swim Pool Lifeguards	20,738.66
Swim Pool - FICA/Medicare	1,586.52
Swim Pool - Unemployment/Workers' Comp	426.84
Swim Pool - Telephone	197.83
Swim Pool - Supplies	6,500.14
Swim Pool - Guard Chairs	3,962.98
Swim Team	1,000.00
Total Parks & Recreation	\$43,948.64

LIBRARY

Librarian	\$24,354.80
Assistant Librarian	10,558.05
Salaries - Part Time	18,469.87
Disability Insurance	435.54
FICA/Medicare	4,030.01
Retirement	1,008.32
Unemployment/Workers' Comp	83.19
Telephone	1,080.55
Supplies	895.51
Computer Expenses	440.00

Postage	149.50
Equipment	205.04
Dues, Subscriptions	602.95
Miscellaneous	79.25
Education/Workshops	949.2
Travel Reimbursement	463.16
Program	98.41
Purchase Order - Desk	405.45
Books -Trust Fund	
Total Library	

CONSERVATION

Conservation Commisson Expense	<u>\$549.38</u>
Total Conservation	\$549.38

TAN Interest	<u>6863.02</u>
Total Debt Service	\$6,863.02

Special Articles

Article 9 - Hope Hill Cemetery Road	\$8,000.00
Article 11 - Fling Road Bridge - Encumbered	200,000.00
Article 12 - Old Claremont Road - Encumbered	150,000.00
Article 13 - Samaritans	250.00
Article 14 - West Central Behavioral Service	<u>7,000.00</u>
Total Special Articles	\$365,250.00

Capital Outlay

Transfer Station Truck	\$114,736.00
Police Vehicle	16,717.82
Police - Computer	1,299.00
Record Preservation - Paid in January 2003	<u>3,215.00</u>
Total Capital Outlay	\$135,967.82

Old Claremont Road Bridge	\$182,726.56
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****141,588.43 Reimbursed by State of NH in Jan 03**

GRAND TOTAL 2002 EXPENDITURES	\$2,801,251.69
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WATER DEPARTMENT 2002

Balance on hand January 1, 2002 – Money Market	\$447,685.00
BNH - Savings	<u>182,577.59</u>
	\$630,262.59

Deposits:

Rents - Current	\$279,761.19	
Rents - Prior Years	79,982.32	
Rents Paid in Advance	94.93	
Interest on Delinquent Accounts	3,638.83	
Connections - Current	6,450.00	
Connections – Prior Years	750.00	
Meters - Current	1,279.39	
Jobs Billed - Current	705.00	
Jobs Billed – Prior Years	180.00	
PRIMEX – Return of Contribution	545.07	
PRIMEX – Hydrant Replacement	2,156.00	
Receivable - Insurance Grange	280.00	
Miscellaneous – Bank Adjustment	-4.90	
Interest on Investments	<u>13,026.38</u>	
TOTAL	\$388,844.21	\$1,019,106.80

Disbursements:

Public Works Administration	1,560.00
Clerical	5,904.80
Treasurer	500.00
Water Commissioners	1,800.00
Water Collector	2,519.00
Admin. Health/Disability Ins	1,076.14
Admin. FICA/Medicare	929.44
Admin. Retirement	441.11
Educational Programs	130.44
Office Supplies, Equip, Comp	2,004.02
Postage	610.50
Water test	1,338.00
Salaries Full Time	37,367.04
Salaries Part Time	8,719.35
Overtime	9,529.73
Health/Disability Insurance	10,001.30

FICA/Medicare	4,106.27	
NH Retirement	1,806.91	
Unemployment/Workers' Comp	873.60	
Telephone	3,038.89	
Electricity	24,815.20	
Heating Oil/Propane	3,588.47	
Building Maintenance	3,581.20	
Property, Vehicle Insurance	1,627.28	
Dues/Fees/Courses	250.00	
Equipment	5,884.88	
Gasoline	1,531.13	
Vehicle Maintenance and Repair	1,762.81	
Uniforms	864.45	
Audit	1,000.00	
General Expenses	2,524.17	
Meter Installation & Repair	10,453.31	
Line Installation & Repair	7,846.01	
Fire Hydrant Replacement	4,048.20	
Alarm Monitoring	703.70	
Plant Maintenance & Repair	2,373.90	
Chemicals	6,300.40	
Booster Station Maint/Repair	15,887.82	
Dam Maintenance	285.25	
Debt Principal/Interest	73,651.14	
Capital Projects	<u>51,390.24</u>	
	\$314,626.10	
Abatements	308.84	
2001 Expenses Paid in 2002	1,997.33	
Due to General Fund for 2001	32.27	
	316,964.54	
Repaid General Fund		-279,098.93
Debt Transferred from Money Market		-62,080.00
Paid to Sewer Fund		-7,432.91
Due from Sewer - Returned Check		-80.24
Money Market - December 31, 2002		\$484,903.36
Investment Bank of NH		185,511.36

WATER DEPARTMENT 2002

Encumbered Hall Pond Dam	\$177,450.00
Purchase Order - Gravel Crushing	4,847.00
Purchase Order - Clay Brook Pump	5,398.35
Due to General Fund	6,715.54
Due from Sewer Fund	21,123.89
Due from Special Project	5,900.00
Rents billed out in 2002	331,252.20
Connections, jobs, etc. billed	8,896.39

WASTEWATER DEPARTMENT 2002

Balance on hand January 1, 2002 - Money Market	\$125,677.90
BNH - Savings	<u>123,245.93</u>
	\$248,923.83

Deposits:

Rents - Current	\$137,728.52	
Rents - Prior Years	43,476.68	
Interest on Delinquent Accounts	2,149.07	
Connections - Current	6,450.00	
Connections - Prior Years	1,050.00	
Dumping Fees - Current	12,203.00	
Dumping Fees - Prior Years	795.00	
Dumping Fees - Overpaid	120.00	
Interest on Investments	5,203.16	
PRIMEX - Return of Contribution	1,077.12	
Water Department - Jan. & Feb. 2002	7,432.91	
Due from Water/Sewer Project for 2000	<u>10,429.09</u>	
	\$228,114.55	\$477,038.38

Disbursements:

Public Works Administration	\$1,560.00
Clerical	5,904.80
Treasurer	500.00
Sewer Commissioners	1,800.00
Sewer Collector	2,519.00
Salaries Full Time	36,273.60
Salaries Part Time	2,960.83
Overtime	8,300.37
Health/Disability Insurance	11,077.28
FICA/Medicare	4,428.25
NH Retirement	2,248.04
Unemployment/Workers' Comp	347.00
Audit	1,000.00
Telephone	3,111.82
Lab Fees	5,083.79
Electricity	17,816.47
Heating Oil	3,945.97
Building Maintenance	4,994.85

Property, Vehicle Insurance	3,185.94	
Educational Programs	363.89	
Line Installation & Repair	10,105.08	
Alarm Monitoring	207.60	
Office Supplies	1,587.59	
Postage	550.50	
Equipment	4,624.43	
Gasoline	1,536.82	
Lagoon Maintenance	2,511.55	
Vehicle Maintenance & Repair	1,854.94	
Uniform	703.95	
General Expenses	2,166.94	
Weed Kill	1,500.00	
Debt	28,556.80	
Tests	1,880.00	
Chemicals	1,238.81	
Capital Projects	<u>14,458.00</u>	
	\$190,904.91	
Abatements	60.90	
2001 Expenses paid in 2002	2,181.69	
Reimbursed General Fund –	192,891.75	
Money Market - Dec. 31, 2002		\$158,741.46
Investment Bank of NH		\$125,405.17
Due to General Fund	34.69	
Due from General Fund	28,556.80	
Due to Water Fund	21,123.89	
Rents billed out in 2002	167,921.82	
Corrections, jobs, etc billed	18,977.00	

WATER & WASTEWATER BOND PROJECT

December 31, 2002

	Original Budget	Revised Budget	Earned to Date	Balance to Finish
Admin.	\$5,000.00	\$5,000.00	\$3,550.05	\$1,449.95
Advertising	\$500.00	\$1,563.88	\$1,563.88	\$0.00
Engineering:				
Preliminary (waste)	\$30,000.00	\$24,200.20	\$24,200.20	\$0.00
Preliminary (water)	\$8,750.00	\$9,050.00	\$9,050.00	\$0.00
Final Design (WWTF)	\$33,933.63	\$27,163.58	\$27,163.58	\$0.00
Final Design (N. Charl)	\$150,000.00	\$109,850.03	\$109,850.03	\$0.00
Final Design (Charl)	\$150,000.00	\$148,573.17	\$133,467.97	\$15,105.20
Final Design (Meters)	\$5,000.00	\$0.00	\$0.00	\$0.00
Construction (WWTF)	\$30,000.00	\$17,732.93	\$17,732.93	\$0.00
Construction (N. Charl &	\$220,000.00	\$158,877.93	\$158,877.93	\$0.00
Construction (Charl)	\$220,000.00	\$220,000.00	\$140,151.88	\$79,848.12
Road Reconstruction	\$0.00	\$12,250.00	\$12,250.00	\$0.00
Legal	\$5,000.00	\$17,500.00	\$15,382.84	\$2,117.16
Land	\$15,000.00	\$26,007.00	\$26,007.00	\$0.00
Const. Contract:				\$0.00
Contract #1-WWTF	\$100,000.00	\$89,435.00	\$89,435.00	\$0.00
Contract #2-N. Charl	\$1,233,500.00	\$1,465,848.92	\$1,436,531.94	\$29,316.98
Deck Mech Press Red		\$8,030.00	\$8,030.00	\$0.00
Hurlbert Antenna Tower		\$5,900.00	\$0.00	\$5,900.00
Contract #3 - Meters	\$30,000.00	\$60,615.80	\$60,615.80	\$0.00
Contract #4 - Charl	\$1,312,450.00	\$1,810,701.00	\$1,032,496.33	\$778,204.67
Road Improvements	\$0.00	\$250,000.00	\$0.00	\$250,000.00
Influent Sampler & Hydr	\$0.00	\$24,333.05	\$24,333.05	\$0.00
Interest	\$60,000.00	\$26,462.17	\$26,462.17	\$0.00
Soil Borings	\$5,000.00	\$5,731.99	\$5,731.99	\$0.00
D & B Duke	\$0.00	\$1,452.50	\$1,452.50	\$0.00
Contingency	\$385,866.37	\$148,720.85		\$148,720.85
Total	\$4,000,000.00	\$4,675,000.00	\$3,364,337.07	\$1,310,662.93
 Rural Development				
Loan	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$0.00
Grant	\$2,000,000.00	\$2,350,000.00	\$1,352,087.07	\$997,912.93
Town - Road Improve	\$0.00	\$300,000.00	\$12,250.00	\$287,750.00
CEDA	\$0.00	\$25,000.00	\$0.00	\$25,000.00
Total	\$4,000,000.00	\$4,675,000.00	\$3,364,337.07	\$1,310,662.93

TRUSTEES OF TRUST FUNDS

NEW CEMETERY ACCOUNTS – 2002

FH (Forest Hill) HH (Hope Hill)

PC (Pinecrest) StC (St. Catherine) G (Graves)

DATE	NAME	AMOUNT	CEM	SECT/LOT	G
Mar 22	Deeb, F/L	\$450	StC	LRI/9CD/8A	3
Apr 22	Williams, S	150	PC	5/242D	1
Apr 22	Billado, H/D	300	PC	0/1251BC	2
May 07	Ricker, A	450	HH	7/256ABC	3
May 16	Zambouras, E	150	PC	0/1260A	1
May 30	Follett, B; Plante, C	300	PC	4/226CS	2
Aug 12	Woodhams, E	600	FH	10/489A	4
Sep 10	Nobrega, G/J	300	PC	4/1278CD	2
Sep 16	Spalding, B/P	150	PC	1/1268D	1
Sep 30	Cargill, S/S	<u>150</u>	HH	8/42A	<u>1</u>
		\$3,000			20

Barbara M. Jones, Treasurer
Trustees of Trust Funds

TRUSTEES OF TRUST FUNDS

FORM MS10

REPORT OF THE COMMON AND RETAINED INCOME FUNDS FOR THE TOWN OF CHARLESTOWN NEW HAMPSHIRE ON DECEMBER 31, 2002

# S/N	NOW INVESTED DESCRIPTION OF INVESTMENT	INCOME				PRINCIPAL ONLY			
		BALANCE BEG YEAR 1-Jan-02	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR 31-Dec-02	INCOME RECEIVED DURING YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
NOTES AND BONDS									
25000	US Treas Notes 8.5% 7/1/02	24,785.83	25,000.00	234.37		1,500.00	23,817.33		N/A
50000	US Treas Notes 8.25% 2/15/03	49,546.88			49,546.88	3,135.00	52,319.00	(1018.00)	50,300.95
25000	US Treas Notes 5.875% 2/15/04	34,820.31			34,820.31	1,468.76	36,382.75	(85.18)	29,297.87
50000	US Treas Notes 6.50% 5/1/03	50,226.37			50,226.37	3,250.00	54,031.50	1455.25	55,518.76
50000	US Treas Notes 6.50% 10/15/06	50,199.03			50,199.03	3,250.00	54,433.00	2096.10	87,449.10
50000	US Treas Notes 6.625% 5/1/07	49,750.00			49,750.00	3,212.30	54,933.00	3418.00	68,571.80
50000	BellSouth Cap Pd CP 7.75% 2/15/10	49,875.00			49,875.00	3,273.00	54,714.00	4366.55	59,080.55
50000	Lebanon Brothers Hldg CP 7.875% 11/1/09	48,437.50			48,437.50	3,937.50	52,999.00	4716.10	58,713.10
110000	Nationalsbank Corp 6.375% 2/15/06	106,988.20			106,988.20	7,812.50	112,518.30	10633.92	123,150.72
MUTUAL FUNDS - FIXED INCOME FUNDS									
9624.96	Vanguard Fixed Income Secs GNMA Part #34	100,000.00			100,000.00	5,710.17	99,907.08	3561.24	103,468.32
COMMON STOCKS									
900	BellSouth Corp	3,066.82			3,066.82	702.00	34,335.00	(11052.00)	23,283.00
300	Cisco Sys Inc	18,339.25			18,339.25	8.00	5,433.00	(1503.00)	3,850.00
500	Coca Cola Co	23,230.00			23,230.00	400.00	23,375.00	(1655.00)	21,820.00
500	Dominion Res Inv Va New	7,395.87			7,395.87	1,290.00	30,050.00	(2900.00)	27,450.00
400	El DuPont De Nemours & Co	20,202.42			20,202.42	840.00	33,506.00	(96.00)	25,440.00
750	Exxon Mobil Corp	2,379.96			2,379.96	890.00	29,475.00	(3270.00)	26,205.00
600	General Electric Co	28,728.00			28,728.00	432.00	24,048.00	(9438.00)	14,810.00
300	Intl Business Machines	18,859.20			18,859.20	118.00	34,192.00	(8892.00)	15,500.00
600	Johnson & Johnson	27,375.00			27,375.00	477.00	35,460.00	(3234.00)	32,226.00
400	Kimberly-Clark Corp	23,528.00			23,528.00	472.00	25,920.00	(4832.00)	16,588.00
100	McGraw Hill Cos Inc	1,906.33			1,906.25	102.00	8,099.00	(54.00)	8,044.00
400	Microsoft Corp	27,868.00			27,868.00	0.00	26,500.00	(5820.00)	20,880.00
750	Pfizer Inc	14,963.38			14,963.38	390.00	29,887.50	(6960.00)	22,927.50
800	SBC Communications Inc.	2,137.86			2,137.86	851.00	31,316.00	(9648.00)	21,668.00
600	Teco Energy	20,912.00			20,912.00	1,128.00	20,992.00	(8616.00)	12,376.00
400	Veeva Communications Inc.	2,850.73			2,850.73	818.00	18,984.00	(3484.00)	15,500.00
CASH		(684.51)			(34,437.75)		(684.91)		
FEDERATED US TREASURY CASH							8.00		(34,437.75)
TOTAL PRINCIPAL		797,846.73	25,000.00	234.37	739,348.28	44,951.43	977,899.97	(51,850.47)	866,678.41

# S/N	HOW INVESTED DESCRIPTION OF INVESTMENT	INCOME					PRINCIPAL ONLY		
		BALANCE BEG YEAR 1-Jan-02	PROCEEDS FROM SALES	GAINS/LOSSES FROM SALES	BALANCE END YEAR 31-Dec-02	INCOME RECEIVED DURING YEAR	BEG OF YEAR FAIR MKT VALUE	UNREALIZED ANNUAL GAINS/LOSSES	END OF YEAR FAIR MKT VALUE
RETAINED INCOME									
	Financial Square Money Market				N/A	615.87	0.00		
	Wellington Daily Income Money Market					356.91			
	15,000 US10 6.5% 5/1/02				N/A	487.50	14,925.00		
	Federated US Treasury Cash					264.18	N/A		
	Income Money Market Fund					205.48	N/A		
	Fees Paid to Charter Trust Company								
	Fees Paid to The New Hampshire Trust Company								
TOTAL		0.00	0.00	0.00	0.00	2,137.14	14,925.00	0.00	0.00

COMBINED COMMON TRUST FUND AND

RETAINED INCOME FUND	797,846.73	25,000.00	234.37	739,348.28	47,088.57	977,823.97	(51,850.47)	866,678.41
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Fees Paid: \$1,584.37

Expenses Paid: \$0.00

TRUSTEES OF TRUST FUNDS

Form MS - 9 Report of the Common and Retained Income Funds, Town of Charlestown, New Hampshire on December 31, 2002

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beginning Year	New Funds Created	Gains	Expended	Balance End Year	Income Balance Beginning of year	%/%%/%%/%%	New Funds	Income During year	Expended During Year	Income Balance End of Year	Total Principal & Income End of Year
1894	Slaby Public Library	Library	Sec/Rds	141,612.03		41.38	(177.83)	141,476.58	86.35	0.1914		0.00	0.00	2,777.85	149,324.43
1974	Mirade E. Prossy	Library	Sec/Rds	29,990.03		8.98	(37.66)	29,964.37	17.83	0.0405		0.00	0.00	1,609.64	31,604.54
1974	Syret Fund Library	Library	Sec/Rds	1,485.09		0.00	(1.42)	1,483.67	0.90	0.0020		0.00	0.00	81.56	1,565.23
1974	Mirade E. Prossy - Worby P	Poor	Sec/Rds	19,995.94		5.98	(25.10)	19,976.83	15,331.70	0.0730	3319.24	0.00	(1,393.60)	18,631.17	38,607.99
1772	Swan Fund	Student Loan	Sec/Rds	2,762.68		0.33	(3.48)	2,760.03	2.16	0.0037		0.00	0.00	151.74	2,911.77
1863	Peter Widow Fund	Needy	Sec/Rds	34,970.41		16.45	(69.03)	34,913.83	11,483.43	0.0745	184.78	0.00	16,011.46	10,559.44	45,477.27
1920	Charles H Hoyt	Streets	Sec/Rds	43,571.84		13.04	(54.71)	43,530.17	30,396.47	0.0589	2,934.71	0.00	(6,699.92)	33,243.35	76,873.52
1923	Charles H Hoyt	Musculum	Sec/Rds	14,085.71		4.22	(17.70)	14,072.23	12,202.56	0.0190	2639.83	0.00	(744.91)	15,093.49	29,165.73
1967	Mary A. Starwood	Trees	Sec/Rds	2,493.31		0.35	(3.14)	2,490.32	359.89	0.0034	97.19	0.00	(438.49)	373.78	2,864.60
1995	Personal Care 1881-1985	Personal Care	Sec/Rds	218,780.77		86.47	(362.64)	218,504.55	176.09	0.3902		0.00	15,499.49	15,860.90	304,365.45
1995	General Maintenance	General Maintenance	Sec/Rds	22,936.72		7.40	(39.36)	22,914.76	1,598	0.0351		0.00	1,201.92	1,330.43	27,245.38
1981	Heave Mrazil	Fountains	Sec/Rds	344.81		0.10	(0.43)	344.48	1,951.31	0.0095	447.31	0.00	(134.72)	2,443.39	2,789.47
1981	Car/North Charlestown	Cemetery	Sec/Rds	8,375.01		2.51	(10.32)	8,367.00	3,176.25	0.0113	63.24	0.00	(654.70)	3,857.04	12,221.64
1969	Ernest A. Bibby	Scholarship	Sec/Rds	27,281.43		26.14	(64.65)	27,243.92	5,143.98	0.1119		0.00	4,664.87	4,766.81	87,548.64
1994	Mitzi Scholarship	Scholarship	Sec/Rds	21,106.65		3.03	(71.11)	21,038.57	2,451.23	0.0033	144.18	0.00	(4,561.58)	0.00	0.00
1995	Pride in Charlestown	Scholarship	Sec/Rds	10,121.17		6.01	(12.71)	10,114.49	1,065.30	0.0133	126.69	0.00	(56.53)	958.28	11,069.77
2000	Philip E. Goldstein Men	Scholarship	Sec/Rds	11,632.82		5.58	(18.64)	11,619.76	1,154.53	0.0000		0.00	(2,086.98)	0.00	0.00
1979	Dorothy Syret	Trees	Sec/Rds	3,509.23		1.05	(4.41)	3,505.17	622.71	0.0047	325.08	0.00	(990.48)	484.45	4,193.32
1981	James Heane	Town Hall	Sec/Rds	1,923.04		0.38	(2.43)	1,921.20	277.97	0.0036	34.22	0.00	(105.73)	315.94	2,234.16
1993	James Hunt	Conservation Commission	Sec/Rds	4,284.30		1.28	(5.39)	4,280.20	1,441.99	0.0036	278.01	0.00	(331.13)	1,749.38	6,032.18
1979	Dorothy Syret	Pool	Sec/Rds	1,481.09		0.44	(1.86)	1,482.67	791.94	0.0070	163.93	0.00	(79.97)	976.79	2,459.46
1979	Syret Fund Student Fund	Student Loan	Sec/Rds	1,485.09		0.44	(1.86)	1,483.67	0.89	0.0020		0.00	79.20	81.56	1,565.23
2000	Publ Park Gift Fund	Park	Sec/Rds	0.00		0.00	0.00	0.00	0.00	0.0000		0.00	0.00	0.00	0.00

Grand Total Common Fund & Retained Income Fund 761,233.09 3,105.74 233.91 (45,225.49) 739,148.33 855,86.93 1.0000 1,795,618 43,335.79 (28,164.90) 120,693.73 660,042.01

...Mitzi Scholarship and Philip E. Goldstein Memorial Scholarship were transferred to the School Funds

Form MS - 9 Report of the Town Capital Reserves, Town of Charlestown, NH on December 31, 2002

Date of Creation	Town Capital Reserve	Principal			Income			Combined	
		Balance Beginning of Year	New Funds Created	Gain/Loss Expended Sales	Balance Beginning of Year	%/%%/%%/%%	Trans/Income Expended	Balance Income End of Year	Total Principal & Income
1999	Invested	8,696.93	0.00	0.00	8,696.93	0.1782	165.39	(\$4,497.51)	4,199.42
	Money Market								
1999	Slaby Library Technology	40,049.00	0.00	0.00	40,049.00	0.8218	762.51	10,479.51	50,528.51
	Money Market								
1995	Recreational Facility	48,735.93	0.00	0.00	48,735.93	5,054.10	0.00	5,992.00	54,717.93
Total									

SILSBY FREE PUBLIC LIBRARY TREASURER'S REPORT 2002

CHECKING ACCOUNT: for programs, office supplies, etc.

12/31/01	Balance on hand	\$2,509.75
Donations	Charlestown Women's Club	\$25.00
	Depot Home Center	20.00
	Koson Insurance Agency	50.00
	Jay Chandler	55.00
	Harvey D. Hill	150.00
	Anne Williams	25.00
	Rick's Electric	25.00
	Reza Marukelli	23.18
	Claire Lindo	12.88
	Connecticut River Bank	50.00
	Charlestown Rotary	250.00
	Pat Royce	2.00
Investments and Grants	Hunt Trust	97.01
	McPhee Interest	228.96
	KB & A. Grant	155.00
	Gates Foundation Grant	13,913.00
Miscellaneous	Fort at No. 4 supplies	37.24
	TOTAL INCOME	\$17,629.02
Expenditures	VINS programs	\$460.00
Programs	Stephen Blunt program	195.00
	Storytelling, Sharon V. Wood	75.00
	Child Literacy Foundation	300.00
Miscellaneous	Eagle Times	33.00
	Ozone Computer	25.00
	J. MacDonald	84.54
	Oriental Trading Company	44.55
	JanWay	54.40
	S. Perron	106.59
	TOTAL EXPENSES	\$1,378.08
	Balance on hand	\$16,250.94

SAVINGS ACCOUNT for copier/fax supplies and maintenance

12/31/01	Balance on hand	\$3,266.73
	Interest received	32.42
	Deposits from copier income	729.11
	Expenditures for supplies and main.	<u>497.45</u>
12/31/02	Balance on hand	\$3,530.81

TRUST FUND ACCOUNT for printed materials

12/31/01	Balance on hand	\$10,081.53
Investment Income	Vanguard (Hunt Trust) dividend	\$47.43
	CSB McPhee CD interest	206.37
	CRB Centennial CD int. & matured	1,362.55
	CRB Kelleher CD	300.00
	CSB CD matured	4,562.06
Donations	Jones	60.00
	IMO Antonette Backman	100.00
	IMO Worthley	50.00
	Chas Women's Club IMO Dawson	25.00
	Briggs	30.00
	Anonymous	100.00
	Sussman	24.00
	Lane	13.00
Other income	Book fines	752.36
	Books sold	85.76
	Refunds	<u>15.00</u>
	Total Income	\$17,815.06
Expenses	Books	\$7,841.07
	Videos	502.14
	Magazines	785.90
	Nidus Info Services	164.45
	Newspapers	187.92
	Trust checks	61.75
	Investment - CSB 6 month CD	\$4,500.00
	Investment - CSB Centennial CD	<u>\$1,300.00</u>
	TOTAL	\$15,343.23
12/31/02	Balance on hand	\$2,471.83

INVESTMENTS

<u>Certificates of Deposit</u>	<u>Interest</u>	<u>Maturity</u>	<u>Amount</u>
Centennial (CRB)	3%	04/12/03	\$1,300.00
Ed Kelleher (CRB)	2.52%	04/23/03	693.15
Donald McPhee (CSB)	2.50%	12/18/03	10,000.00
Eloise A. Kinson (CSB)	5.22%	04/27/03	2,395.95
Britta Blish (CRB)	5.22%	04/27/03	3,270.32

Wesley & Rosie Hunt Trust, managed by Vanguard Wellesley Income Fund
Balance as of 10-31-02 \$4,113.30

Respectfully submitted
Rosamond Metcalf
Treasurer

LIBRARY TRUSTEES' REPORT

The Trustees of the Silsby Free Public Library have continued to be responsible members of the Board this year. We have attended several meetings sponsored by the State Library in order to keep abreast of current issues, laws and policies endorsed by that body. We attended a meeting in June in which the principal focus was children's literature, keeping in mind that a well-educated and well-rounded body of citizens is essential to a free society.

In addition, two representatives of the library attended the New England Library Association meeting for several days in Sturbridge, Mass. in order to participate in meaningful exchange of ideas including responses to the new Patriot Act, following the events of September 11, 2001.

Our principle responsibility this year however, in addition to these topics, has been to review and if necessary, revise our library policies. This was accomplished; members of the library may well have noticed some recent changes as a result. For example, no late fees are charged (donations are accepted). We have also continued to reach out to the community in various ways such as welcoming area writers, continuing the summer reading program, and the relationship between our library and Good Beginnings. We also started a homework club which meets after school with volunteers present to help any student who comes to the library needing assistance. Our new, highly qualified assistant librarian has been going to the school each week, reading to kindergarten classes and continuing the School-Library program instituted several years ago. She has also gone to pre-schools in the area for a reading program. We anticipate more changes next year when our Gates grant computers are installed and would welcome your suggestions for programs and possible training for those members of the community who are interested in learning more about computers. We would like to thank our staff members and especially our volunteers for doing such a wonderful job helping people meet their needs while encouraging an active role in the many areas of library usage.

The Board meets every month except during the summer months unless there is a need to do so. We welcome community members to attend these meetings since we value your interest in our library. We would also welcome some additional members to help serve on this Board. If you value books, reading and knowledge, please consider joining us!

Respectfully submitted
Janice MacDonald-Chair
Silsby Library Board of Trustees

Silsby Free Public Library Annual Report 2002

Circulation

Adult Books	8,628	Reg. Patrons	2,648
Juvenile Books	11,814	Book Stock	25,596
Magazines	432	Books Added	1,120
Audio Tapes	480		
Video Tapes	1,471		
Total Circulation	22,825		

2002 has been a very busy year with overall circulation up by 19%. With the revision of Library Policies, we no longer collect fines for overdue books. We have received many positive comments on this change.

154 students participated in Charlestown Primary School Program, supervised by Suzanne Orlando, Assistant Librarian. Attendance in our Pre-school Storytime has increased and Storytime is also being offered on-site at Wee Haven, serving approximately 22 children per week. Valley Regional Hospital's Parent/Toddler Activity Time continues to be popular and we hope to host this program regularly.

The Summer Reading Program *Lions and Tigers and Books...Oh My!*, lead by Diana Bushway, was a great success with as many as 50 children attending the weekly Storytime sessions. Singer/songwriter Steve Blunt performed for our final party. Thank you to Ralph's and Ben & Jerry's for providing snacks. Thanks also to our readers Jan MacDonald and Kate Brenton.

The Silsby Library was the recipient of several grants this year. The Children's Literacy Foundation awarded us a 2-1 matching grant for children's books to supplement our collection. We were able to add 90 new children's titles. I would like to thank Mr. & Mrs. Harvey Hill, Mr. Jay Chandler, Anne & Harland Williams, Rick's Electric, Koson Insurance, Depot Home Center, and the Charlestown Women's Club for contributing the matching funds for this grant. The Foundation also awarded us a visit from local author/illustrator Chris Demarest. Chris visited the Primary School and spoke to the children about what it is like to write and illustrate children's books.

We also received a grant from the Bill & Melinda Gates Foundation for 4 new public-use Internet access computers. The value of this grant is \$13,000. The computers will be installed during early 2003.

Thanks to contributions from the Charlestown Rotary Club and Connecticut River Bank, we were able to host 2 VINS science programs, Sharon Wood, Storyteller, and a visit by author/illustrator Chris Demarest to the North Charlestown Community School.

We are fortunate to have three wonderful volunteers this year. Kate Brenton has been our regular Story Time reader. Margaret Kolenda and Claire Sussman have been invaluable helping to spruce up our collection by re-covering and relabelling many of our older books. Thank you also to Kay Young who continues to find us great works by local artists to brighten our walls and display case. Artists interested in displaying their work should contact the Library.

I would like to thank all who have supported the Library this year, including the River Voice Writers' Group, The Garden Club, Charlestown Conservation Commission, all who donated books or made monetary contributions, as well as the Staff and Trustees of the Silsby Library.

Sandra V. Perron
Librarian

CEMETERY REPORT

Spring has crept upon us one more time, and we look forward to another productive season. We must remind everyone that there are to be no benches, trees, shrubs, bulbs, or perennials placed or planted in any of the cemeteries. Benches get in the way of mowing and are too heavy to move safely every time we mow. Trees, shrubs, bulbs and perennials cause acid damage to the monuments discoloring them. Their roots raise the ground, damage foundations, and invade burial vaults, causing them to fill with water and collapse. Vaults are the grave liners in which caskets are sealed. We do however have some alternative methods of enhancing your lots, so feel free to contact our sexton anytime. We will do whatever we can to help. The 2002 season was very busy. We had forty interments, mowed and trimmed fifteen times, raised and edged over five hundred Veteran and corner markers.

Because of the early snow season, we are already behind for the 2003 season. We will do all that can be done to have everything ready for Memorial Day. The Cemetery Department is a three-man crew with five cemeteries that cover over thirty-five acres to rake, mow and trim. We ask that you be patient- we will get there. This year we plan to continue cutting back the brush along the fence lines in Hope Hill, Pine Crest and Forest Hill. We also plan to paint the fountains in Hope Hill and Forest Hill. As time permits, we hope to paint fences.

Regretfully Mary Gray does not intend to seek another term as Cemetery Trustee. She has been a dedicated member of the Trustees of Cemeteries since 1991 when the first Trustees were appointed. For years before that, Mary took care of most aspects of the Cemetery Department while fulfilling her position of Treasurer and Administrative Assistant. On her own time she recorded information off the monuments in Forest Hill and Hope Hill, an extremely time consuming enterprise. We thank Mary for all years of her service. The Cemetery Department would not be where it is today without her care and commitment.

Respectfully submitted
Ronald LeClair
Cemetery Sexton

Cemetery Trustees
Dona Mates
Mary Gray
Vicki Sargent

BUILDING & HEALTH INSPECTOR

As Building & Health Inspector for the past five years it has again been a pleasure to work with the citizens of Charlestown. In general the citizens comply with the rules and regulations of BOCA and cooperate in obtaining permits through the Selectmen's Office. A list of rules and permit fees are available to anyone. The state BOCA books are available for review in the Selectmen's Office and the Library for interested parties.

This past year there were 105 building permits issued for additions, alterations and renovations to residential structures. There have been several permits issued for upgrading of electricity and plumbing. For new construction we had 7 new homes, several modular and manufactured homes. There were many older manufactured homes replaced by new ones in parks. I work closely with contractors, electricians and plumbers to bring all structures up to BOCA code. Everyone has been cooperative.

The Student Conservation Association has added a storage building. There have been more new homes installed in Hillview Circle, and Whelen's addition has been completed.

There were complaints on a few junkyards and several have been cleaned up. New septic tanks have been installed for new homes, manufactured housing and model homes. Day Care Center inspections were done on a regular basis.

Permit fees brought in \$10,062 to offset the budget for Building Inspections.

Each October I attend a weeklong seminar in Springfield, Mass in order to stay current with new changes in codes, rules and regulations in the building and health departments. I also attend numerous State Meetings for electrical/plumbing and Building/Health Code Enforcement.

The Town of Charlestown is a member of BOCA Building Officials International, The National Fire Protection Association (NFPA) and National Electrical Code.

Respectfully submitted
Robert R. Rivard
Building/Health Inspector

REPORT OF THE PLANNING BOARD

The Planning Board met a total of 24 times during 2002, which was again a positive and productive year. Perhaps due to a downturn in the overall economy, the Board's regulatory agenda was not as full in 2002 as in the past several years; with a total of 35 new applications being considered. These included:

- 1 subdivision creating 7 new lots;
- 16 site plan applications; 7 for new businesses and 9 for the expansion or alteration of existing businesses;
- 13 sign permits (including several for temporary signs);
- 3 boundary adjustments between existing lots; and
- 2 voluntary mergers of existing lots;

Voters will note that there is one proposal to amend the Zoning Ordinance on this year's Town Meeting Warrant and Ballot. The Planning Board has proposed an amendment requiring that most new commercial and industrial development in Zone E (Mixed Use District) obtain a Conditional Use Permit from the Planning Board in addition to Site Plan Review. The amendment also prohibits uses in Zone E that would cause undue hazard to health, safety or property values. This amendment addresses the Board's long held concern over the current zoning provision stating that any use is permitted in Zone E, which covers some 75-80 percent of the entire Town. This leaves the Town extremely vulnerable to the imposition of new development that could have highly adverse impacts on the specific area concerned or even the entire community. The Board views this proposed amendment as somewhat of an interim measure that will provide a degree of protection from highly undesirable uses until the Master Plan can be updated and more area-specific regulations can be developed. The Board requests the support of voters on this amendment in order to effectively address the current, almost complete lack of control over the types of new uses that could be introduced into our community.

In the coming year the Board looks forward to completing a revision of the Subdivision Regulations and to beginning work on a long overdue update of the Master Plan. The Board hopes to enlist the support and the input of the entire community in this very important effort to develop a clear vision of what Charlestown is to become in the future.

The Board notes with regret the departure of two valuable members during the past year. Gail Fellows found it necessary to resign after almost 6 years on the Board due to work and personal commitments. Gail was an extremely diligent and conscientious member and her valuable input will be difficult to replace. Jim McCaffrey also found it necessary to leave his Alternate Member's seat due to the demands of a new business. His insight will likewise be missed. Two regular seats on the Board will be filled at the 2002 Town Meeting elections for three-year terms.

The Planning Board meets at 7:00PM on the first and third Tuesdays of each month in the Community Room of the Library/Municipal Building. All meetings are open to the public and citizen participation is encouraged. The Planning & Zoning office, located in the former "Bakery Building" is open weekdays from 8:00AM to 4:00PM and can be reached by telephone at 826-5368 for information and assistance with all planning & zoning matters.

Respectfully submitted,
Charlestown Planning Board

Richard St. Pierre, Chair
Steven Neill, Selectboard Ex-officio
Robert Frizzell
David Carter
James McCaffrey, Alternate (Resigned)

Sharon Francis, Vice Chair
Gail Fellows (Resigned)
Jesse St. Pierre
Fred Poisson, Alternate
David Sussman, Alternate

David Edkins, Planning & Zoning Administrator

TRANSFER STATION REPORT

Growth, efficiency, service and savings were the key words for this year.

As all have seen, incoming product sorting and products leaving the facility have changed. Being able to negotiate prices for outbound products saves us in the end. Also being able to take the material when we want to (when boxes are full) makes for better pricing. In the final six months, our negotiations and in-house trucking saved the town over \$21,000.

The recycling percentage is still lower than we would like to see it. Recycling is either disposed of as a no cost item or we receive a fee per ton or pound. Every ton of recycling that is kept out of the trash stream saves us the trash-tipping fee. Income for recyclables this year was over \$5,000. Additional tonnage was removed on a "no cost" basis.

Twelve Household Hazardous Waste days were held this past spring at the Keene Recycling Center. Citizens who used this service were very pleased and this will be offered again this year.

Demolition is being sorted more now than in the past. This is due to different tipping fees. One part is going to be chipped for "fuel to energy plants". One is going to a "waste to energy plant" and the last is being melted down to extract the asphalt for recycling. If you have any questions on the sorting, please ask.

Again this year, I would like to thank the Solid Waste Committee for their assistance and guidance.

Respectfully submitted
Robert L. Davis
Manager

AMBULANCE REPORT

2002 was a busy year for the ambulance service. After an interesting start at the beginning of the year the service pulled together and handled over 495 calls, the most on record for the ambulance. The ambulance service is running very smoothly at this time and real progress is being made with updating equipment, training, and the ambulance barn.

We wish to thank everybody for your continued support of the annual fundraiser. With your support we were able to purchase a new cardiac monitor that is top of the line and able to deliver advanced care in the field.

We also have three nationally registered paramedics on board at this time; the paramedics donated their own time and money for the training at no cost to the town. Through work with our local hospital and the support of the town, we have been able to equip both ambulances with advanced life support drugs and equipment. This enables us to deliver the best care possible to our patients.

We have completed training in 2002 with the other emergency services of the town to help ensure that we are able to work together cohesively at the scene of an emergency, and deliver efficient and safe care. Charlestown has excellent emergency services of which we can all be proud. Again we thank you for your support.

Respectfully Submitted
Anne Ricker, Director
Charlestown Ambulance Service

FIRE DEPARTMENT REPORT

The year 2002 was another busy year for the Fire Department; we had 193 calls during the year compared to 157 calls in 2001. Automobile accidents were our major responses with 64 during the year. At these calls we assist with traffic, scene safety and extrication and/or medical assistance. We also responded to 14 ambulance assist calls during the year. As you can see, this is a trend that we expect to continue. We also had several structure fires in town and the surrounding area to which we responded.

We also underwent extensive training through Vermont Yankee on how to handle problems in the event any should arise at their plant.

We had 12 members successfully complete the First Responder course which will assist us in providing help for the ambulance service.

Rust repair work was completed on Engine 1 which puts this truck in good shape for the foreseeable future.

We also had another milestone in the department when David Carter was honored for 40 years of dedicated service. We are fortunate to have many members with many years of service.

In closing I would like to thank the dedicated members of the department and their families for the many hours that they put in, the various other department heads and the Selectboard for their support over the year. A special thank you to my Deputy Gary Stoddard for all his help, my wife Joanne for her assistance with scheduling and phone calls and to the staff in the Town Offices. Keep up the good work.

Looking forward to serving you as your Fire Chief for another year.

Respectfully submitted
Gary R. Wallace
Fire Chief

POLICE DEPARTMENT ANNUAL REPORT

In last year's 2002 Police activity, there were 4,539 calls for service, that included 113 reportable Motor Vehicle Accidents. The Police Dispatch Center called out the Charlestown Ambulance Service to 495 medical emergencies and also took on two surrounding town's Police Dispatching responsibilities. We now dispatch for Unity and Acworth Police, with an annual income to the Town of \$4,000 and \$2,500 respectively.

In 2002 our police Department received and installed over \$50,000 worth of new Motorola Communications Equipment, through State and Federal grants, at no cost to the Town.

Once again we Thank You for your continuing support and we hope to find more, much needed operating space in the future.

Respectfully submitted
Michael S. Burnham
Chief of Police

ANIMAL CONTROL 2002

In 2002 the Town appropriated \$1,025 for an Animal Control operating budget.

The 2002 expenses consisted of:

• Postage, dog tags, vet bills and advertising	\$480.58
• Trapping domestic animals (stray cats)	196.45
• Unidentified domestic dogs, that caused damage to other animals, covered by the "State Statute"	<u>2,401.00</u>
Total	\$3,078.03

Animal Control Revenue

Dog Licenses	\$7,100
Dog Fines	<u>2,325</u>
Total	\$9,425
State of NH	- <u>2,404</u>
Net Revenue to Town	\$7,021

HEALTH AND HUMAN SERVICES

Community Alliance of Human Services administered the Town of Charlestown's Health and Human Services Program during 2002 for the seventh consecutive year. The collaborative working relationship we share with Town Officials has been central to the program's success.

Seventy-one applications were given out and thirty-seven families received financial assistance during the calendar year. In addition to giving direct relief, we were able to compare an individual's or family's income, assets, and special circumstances to the eligibility guidelines for more than seventy State and community programs, through use of the Wired Wizard Computer Software Program. That resource allows us to effectively refer individuals and families to appropriate State and local resources (fuel assistance programs, Temporary Assistance to Needy Families, St. Vincent de Paul Society, Partners In Health, local food pantries, etc.).

Funds through the town assistance program provide for the basic needs of individuals and families. Rent or shelter, fuel, electricity, and medical assistance are available to qualified Charlestown residents. Financial responsibility is an important aspect of the program. Residents who are determined able are required to pay assistance monies back to the Town. Some recipients are able to work in the CASP (Community Assistance Service Program) and thus repay the Town for the assistance they have received. During 2002 Charlestown recovered \$3,723.66 from previous expenditures during the year, an increase of nearly 600% over 2001.

The food shelf continued to be an important community effort providing food for those in need. We are grateful to Fred and Sarah Barth who work so diligently at the Charlestown Food Shelf.

Community Alliance was able to continue to provide financial support to Charlestown residents who did not have the means to finance their much-needed dental care, as a result of a generous grant from the Rock Dental Clinic.

During 2002 the Alliance continued to actively participate in and represent the Town in the NH Local Welfare Administrators Association. Our involvement allows us to remain knowledgeable of the many changes that have and continue to occur in the area of welfare reform. The New Hampshire MAPS Program, a database developed by the Association, has been effective in compiling statistics and maintaining Town Assistance records throughout the year.

The Charlestown Health and Human Services office is located in the Town Office Building, downstairs from the library. The office is open Tuesday and Thursday from 8:30AM to 1:00PM. Health and Human Service staff is also available from Monday

through Friday during normal business hours at 1-800-894-8400 for emergency situations.

We feel the partnership we have formed with the Charlestown community in this area has been very successful and has served the residents of Charlestown well. A breakdown of assistance provided during 2002 includes:

Rent	\$9,274	Medical	\$1,436	Electric	\$806	Fuel	\$374
Other:	\$580						

RECREATION COMMITTEE

We would first like to thank all of the volunteers that assist in providing recreational activities for our youth. This includes the Recreation Committee members, coaches, referees, and volunteers who help with maintenance and organization. We would also like to thank our town businesses who continue to support our programs through generous donations for the purchase of equipment and uniforms.

We had a very busy and successful summer season at the pool this year. We had over 1,500 visitors, and provided over 130 lessons. We had two fun filled pool parties, with free swimming, barbecues, music and games. We overcame a few early startup problems with the pool, including a leak we think may be related to the recent earthquake, and one of our main pumps failed. We added new metal lifeguard stands to eliminate the old pressure treated stands. Thanks to Scott Bushway for many years of dedicated service, and to Heidi Westerling for taking over as the new Pool Director.

Our summer soccer program also went well this year with 136 children signed up for 13 teams. Our summer baseball program was also a huge hit again this year. We had over 150 youth between the ages of 5 and 15 register for t-ball, softball, baseball, and Babe Ruth. For our fall soccer season we had over 180 youth signed up for thirteen teams in the 5, 6, 7 – 8, and 9-12 year old age groups. We hosted an area wide soccer tournament for 9 – 12 year old girls and boys on November 3rd at Patch Park. We handed out 32 trophies to first and second place teams. For our winter basketball program we have over 115 youth on 11 teams in the 2, 3 / 4 , 5, 6 grades.

As always, if you have any questions or suggestions about Charlestown Parks and Recreation or our youth sports programs, please contact us.

Respectfully submitted,

Shaun Chase, Committee Director
Bill McDonald, Assistant Director
Cheryl Ravlin, Chairperson
Bruce Pilvelait, Secretary

Wendy Balcom, Member
Scott Hagland, Member
Kerry Johnson, Member
Herb Monroe, Member
Winston Rowe, Member

Charlestown Conservation Commission

The Charlestown Conservation Commission meets on the third Monday of each month at 7:00 PM in the Community Room. The public is invited to attend.

In the spring of this year a timber sale was conducted along the North Hemlock Road section of the town owned Reservoir lot. This sale had the objectives of opening up the forest along North Hemlock Road for more winter sun and to improve the quality of the remaining trees in this stand. The Conservation Commission worked on cleaning and seeding the landings and installed new posts and a cable at the Reservoir lot trailhead.

The Commission organized and ran Green-up day, which is held annually the first Saturday in May. With the help of many volunteers and donations of food from local businesses, the majority of the towns roads were cleaned and a cookout enjoyed at the end of our labors.

Several members of the Commission helped with Pacific Gas and Electric's planting of a buffer zone along the Connecticut River south of the Wastewater Treatment plant. The Commission is also working on establishing a hiking trail in this area.

Members of the Commission and several volunteers spent a day doing repairs to the Nature Trail Bridge and washed out areas and cleaning the Halls Pond and Connecticut River State Forest trailheads that had become grounds for illegal dumping.

In October the Commission accomplished its yearly requirement to monitor the LCIP (Land Conservation Investment Program) easements in the town.

An ongoing project of the Commission involves a timber sale in a portion of the Halls Pond Town Forest. This is designed primarily as a weeding and thinning project in a portion that had been previously logged 15 years ago. As of this writing a contract has been signed and we are awaiting start-up.

Respectfully submitted
Richard L. Holmes, Chairman

WATER & WASTEWATER DEPARTMENT REPORT

The Water and Wastewater Departments had a very productive year, and we stayed well within budget with the exception of the debt allocation. Among them were the following:

- North Charlestown water system upgrade completed.
- One hundred sixty new water meters installed.
- Six fire hydrants replaced.
- Halls Pond dam engineering and contract completed.
- Water booster pump stations engineering and design completed.
- Old Claremont Road water line upgrade completed.
- Four water main repairs.
- Six water service hookups.
- Six sewer service hookups.
- Painted water and sewer storage building.

Projects that are nearing completion include:

- 1) Old Claremont Road, Ann Avenue, Fling Road-sewer is 70% complete.
- 2) 300 meters to be replaced.
- 3) Halls Pond dam construction.
- 4) Fling Road water line.

Ongoing projects include:

- Infrastructure problem area identification and prioritization program.
- Industrial waste regulation program.

Respectfully submitted
David P. Duquette
Public Works Superintendent

CHARLESTOWN MEDICAL BUILDING

The addition to the Home Health Care section of the Medical Building has been completed. The resulting extra room has been a major improvement for this very important service to the residents of Charlestown. The Home Health Care group is delighted with the resulting extra room and held an open house to celebrate.

Landscaping of the new addition will be done at some point probably July or August after the snow melts.

A new roof must be put on the old section of the building and the plan is to complete this work before next winter.

The taxpayers of Charlestown have seen no added taxes from the work done on the building.

Respectfully submitted
Jenny Langdon - Trustee
Bob Metcalf - Trustee
Ken Place - Trustee

SCHOOL STUDY COMMITTEE

After four years of perseverance, we were successful in getting the Fall Mountain School District Apportionment Formula changed to one that is now much more fair to all five towns. This outcome was achieved due to an extremely large turnout of Charlestown voters who overwhelmingly supported the Warrant Article to change the existing formula, which becomes effective July 1, 2003.

Its efforts will be reflected in the 2003-2004 school budget by charging each town on a direct cost basis for expenses incurred in the operation of grades K-8. Charges for the high school will continue to be paid on an ADM basis.

The favorable vote was most gratifying to this committee, and each of us on the committee expresses most sincere thanks and appreciation to the people of Charlestown for their cooperative support and encouragement during these past four years.

Our next objective is to provide the necessary facilities for bringing our 5th grade students back to Charlestown from North Walpole. Hopefully, this can become a reality during the coming school year when financing becomes stabilized.

We respectfully request your continued support, and we encourage you to keep informed by attending public hearings and voting on issues as they arise.

Respectfully submitted
The Charlestown School Study Committee:
Bob Beaudry, Judy DePonceau, Bob Jackson,
Ken Kinson, Albert St. Pierre, David Sussman

HCS-HOME HEALTHCARE, HOSPICE AND COMMUNITY SERVICES
January 1, 2002 to December 31, 2002

In 2002, HCA - Home Healthcare, Hospice and Community Services continued to provide home care and community services to the residents of Charlestown. The following information represents HCS's activities in your community in 2002.

<u>Services Offered</u>	<u>Services Provided</u>	
Nursing	2,696	Visits
Physical Therapy	440	Visits
Speech Pathology	0	Visits
Occupational Therapy	53	Visits
Medical Social Worker	69	Visits
Outreach	19	Visits
Homemaker Hours	1,235	Hours
Home Health Aide	3,400	Visits
Home & Community Based Services*	2,844	Hours
Nutritionist	2	Visits
Health Promotion Clinics	13	Clinics

*Home and Community Based Care is a Medicaid program which offers extended home care services to individuals who are in need of nursing home level care but can be maintained at home for a lower cost.

Total Unduplicated Residents Served: 148

Prenatal care, hospice services, wellness clinics and child health clinics are also available to residents. Town funding partially supports these services.

FINANCIAL REPORT

The actual cost of all services provided in 2002 with all funding sources is projected to be \$631,636.00.

Medicare, Medicaid, other insurances, grants and patient fees have supported these services to the greatest extent possible. Your town has supported services that were not covered by other funding sources.

For 2003, we request a total appropriation of \$24,500.00 to continue to meet the home care needs of Charlestown residents.

CONNECTICUT RIVER JOINT COMMISSIONS

This year the Connecticut River Joint Commissions have looked at a number of river-related issues as wide-ranging as management of wild trout in the river's headwaters region to the potential for recreational trails on abandoned rail lines. Appointed by the legislatures of New Hampshire and Vermont to guide growth and development in the watershed of the Connecticut River, the CRJC are advisory and have no regulatory powers, preferring instead to ensure greater public involvement in decisions that affect the river and its valley.

This year we hosted public presentations by the states and EPA on a major study of the levels of contamination in the river's sediments. Following up on the widespread public concern surrounding riverbank erosion, we have restored two of the three top priority sites identified by our technical team and the county conservation districts on the Connecticut River mainstem. The third will be completed next summer. We have assisted the Army Corps of Engineers with a reconnaissance of other major erosion sites.

With the support of the four US Senators from NH and VT, we were able to provide \$145,000 in Partnership Program grants for locally inspired projects throughout the watershed, including grants for citizen water quality monitoring on Mill Brook in VT and the Ashuelot River in NH, a bi-state Milk Marketing Study Group, and the Connecticut River Birding Trail guide.

We continue to work to bring the attention of federal and state agencies to *the Connecticut River Corridor Management Plan*, to give local people new influence in the decisions of their government when it comes to their river. For example, our local subcommittees called for better local protection of shoreland and flood plains, valley farms, and riverbanks. We encourage towns to look at adopting the River Plan into their town's master plan.

The CRJC support efforts to safeguard natural, agricultural, and historic assets of the valley, and are working with valley businesses and the states to strengthen the local base for tourism through visitor centers in ten "waypoint communities" along the Connecticut River Scenic Byway. This year we created a series of exhibits for each of these communities, and provided staff and coordination for the Byway effort. Visit the Byway at www.ctrivertavel.net.

Each of our five local river subcommittees is an active voice for river issues in its region. We also keep in touch through our newsletter, *River Valley News*. We welcome the public to our meetings, held on the last Monday of each month. Visit our web site at www.crjc.org for a calendar of meetings, useful information and links.

MT. ASCUTNEY REGION RIVER SUBCOMMITTEE

Annual Report – 2002

Mt. Ascutney Region River Subcommittee
Connecticut River Joint Commissions

This year, the Subcommittee continued to provide information, advice and assistance to the states, towns, and to local landowners on projects on or near the river, including transportation and development projects near the river, and riverbank stabilization.

We distributed the Connecticut River Joint Commissions' guide to "Boating on the Connecticut River," map and guide. These are free and available to the public.

Towns in our region are reviewing the many tools and recommendations in our *Connecticut River Corridor Management Plan*. Several communities are actively moving to incorporate them as they update their existing town plans and revise their zoning ordinances, particularly to improve shoreland protection.

Citizens interested in representing the Town are encouraged to contact the Selectboard. The public is welcome to join in our meetings, at the Windsor House on the second Tuesday evening of every other month. More information, including a calendar, advice on bank erosion and obtaining permits for work in or near the river, and a summary of the *Connecticut River Corridor Management Plan*, is on the web at www.crjc.org.

Ted Putnam and Jan Lambert, Charlestown representatives

BIRTHS 2002

<u>NAME OF CHILD</u>	<u>DATE</u>	<u>PLACE</u>	<u>FATHER & MOTHER</u>
Heavisides, Hunter Ray	17-Jan	Claremont, NH	Heavisides, John & Melissa
Burbank, Logan Guy Walter	22-Jan	Claremont, NH	Burbank, Adam & Cristal
Lamontagne, Victoria Grace	5-Feb	Claremont, NH	Lamontagne, James & Serena
Desilets, Emma Meagan	16-Feb	Claremont, NH	Desilets, David & Michelle
Allard, Luke Warren	20-Feb	Claremont, NH	Allard, Brent & Luann
Sweet, Samuel Peter	22-Feb	Claremont, NH	Sweet, Scott & Lisa
Perham, Kyle Hanson Welch	9-Mar	Keene, NH	Perham, Christopher & Tammy
George, Sarah Christine	24-Mar	Springfield, VT	George, Mark & Christine
Quail, Langston Russell	5-Apr	Charlestown, NH	Quickel, Robert & Rail, Cori
Bazin, Emily Faith	12-Apr	Keene, NH	Bazin, Peter & Dawn
Glidden, Devon Michael	16-Apr	Claremont, NH	Glidden, Kenneth & Allyson
Fitzpatrick, Alexandria Grace	23-Apr	Claremont, NH	Fitzpatrick, Joseph & Lisa
Read, Hailey Rose	26-Apr	Claremont, NH	Read, Peter & Stacey
St. Pierre, Nathan Philip	13-Jun	Claremont, NH	St. Pierre, Jesse & Kassie
Gregory, Anna Marie	14-Jun	Claremont, NH	Gregory, Todd & Tara
Boudreau, Cassidy Alexis	30-Jun	Claremont, NH	Boudreau, Robert & Donna
Love, Michael David	2-Jul	Claremont, NH	Love, David & Laura
Rowe, Isaiah Lawrence	6-Jul	Claremont, NH	Rowe, Travis & Renee
Dyke, Christina Ann	12-Jul	Claremont, NH	Dyke, George & Michelle
Mayo, Adam Ryan	24-Aug	Claremont, NH	Mayo, Ryan & Lindsay
Klema, Gabrielle Moriah	26-Aug	Charlestown, NH	Klema, Terrell & Brendan
Waryas, Riley Thomas	29-Aug	Claremont, NH	Waryas, Charles & Kristi
Stark, Sage Marie	6-Sep	Claremont, NH	Stark, Clayton & Amy
Neily, Rebecca Lee	8-Oct	Claremont, NH	Neily, Kenneth & Melissa
Melius, Kierstin Elizabeth	1-Nov	Charlestown, NH	Melius, Clinton & Michelle
Benjamin, Emily Jean	5-Nov	Lebanon, NH	Benjamin, Bradley & Sandra
Roberts, Kaleb Daniel	23-Nov	Springfield, VT	Roberts, Kevin & Stephanie
Henning, Ashton Lyn	20-Dec	Keene, NH	Henning, Robert & Kimberly
Mooney, Ryan Alexander	22-Dec	Lebanon, NH	Mooney, Donald & Melissa
Richardson, Haley Miranda	28-Dec	Springfield, VT	Richardson, Jeffrey & Christine

DEATHS 2002

<u>DATE</u>	<u>DECEASED</u>	<u>PLACE OF DEATH</u>
10-Jan	Tenney, Bernice W.	Charlestown, NH
10-Jan	Truelove, Kathryn B.	Springfield, VT
18-Jan	Makela, Daisy J.	Claremont, NH
27-Jan	Davis, Olga G.	Lebanon, NH
27-Jan	Cutting, Leona G.	Lebanon, NH
13-Feb	Welch, Alfred N.	Unity, NH
20-Feb	Haskell, Myrtle P.	Charlestown, NH
27-Feb	Roberts, Joel M.	Springfield, VT
27-Feb	Robinson, Pearl	Unity, NH
1-Mar	Deeb, Frank J.	Charlestown, NH
11-Mar	Haynes, Celeste H.	Springfield, VT
19-Mar	Piper, Henry P.	Lebanon, NH
1-Apr	Williams, Sandra J.	Charlestown, NH
8-Apr	Meier, Deborah K.	Springfield, VT
11-Apr	Soule, Virginia E.	Charlestown, NH
12-Apr	Tilton, Wallace E.	Claremont, NH
21-Apr	Patterson, Clyde C.	White River Jct. VT
30-Apr	Konesko, Alexander A.	Claremont, NH
8-May	Plante, Claire D.	Lebanon, NH
9-May	Worthley, Anne A.	Merced, CA
17-May	Nobrega, Gerald J.	Lebanon, NH
12-Jun	West, Louise F.	Stafford, CT
3-Jul	Scott, Peter B.	Springfield, VT
5-Jul	Poisson, Cassie E.	Belvidere, IL.
9-Jul	Decker, Olive L.	Burlington, VT
16-Jul	Blanchard, Dorothea F.	Unity, NH
21-Jul	Dawson, Wilma I.	Claremont, NH
5-Aug	Balcom, Raymond E.	Hartford, VT
17-Aug	Bailey, Francis M.	Charlestown, NH
20-Aug	Davis, Robert B.	Springfield, VT
25-Aug	LaClair, Lauretta M.	Charlestown, NH
18-Sep	Cargill, Sara L.	Claremont, NH
4-Oct	Robitille, John L.	Charlestown, NH
6-Oct	Soule Jr., Andrew J.	Springfield, VT
10-Oct	Davis, Albert E.	Springfield, VT
10-Oct	Flaig, Tela	Charlestown, NH

DEATHS 2002

24-Oct	Neilsen, Cheryline S.	Lebanon, NH
28-Oct	Nash, Barbara L.	Claremont, NH
30-Oct	Stanley, Sara L.	Charlestown, NH
6-Nov	Clark, Herman P.	Unity, NH
15-Nov	Howard, Perry E.	Springfield, VT
22-Nov	Love, Diana B.	Charlestown, NH
1-Dec	Greenleaf, Ronald S.	Charlestown, NH
6-Dec	Roy, Alyre J.	Charlestown, NH
8-Dec	Johnson, Ruth I	Springfield, VT
8-Dec	Seeley, Evelyn M.	Claremont, NH
8-Dec	Barnard, Alvin P.	Lebanon, NH
19-Dec	Montroy Jr., Raymond F.	Springfield, VT
22-Dec	Brown, George A.	Unity, NH

MARRIAGES 2002

<u>GROOM & BRIDE</u>	<u>RESIDENCE</u>	<u>PLACE OF MARRIAGE</u>	<u>DATE</u>
Stone, Brian G. Beard, Tammy A.	Charlestown, NH Sunapee, NH	Charlestown, NH	23-Feb
Marshall, John P. Dubie, Carolyn A.	Bellows Falls, VT Charlestown, NH	New London, NH	23-Feb
Snelling, Randall S. Stanley, Rebecca	Charlestown, NH Charlestown, NH	Goshen, NH	6-Apr
Ouellette, Stacy A. Perron, Delila D.	Charlestown, NH Charlestown, NH	Claremont, NH	20-Apr
Lepine, James E. Dion, Kathleen	Springfield, VT Charlestown, NH	Springfield, VT	27-Apr
Mann, Robert E. Nichols, Sandra L.	Charlestown, NH Charlestown, NH	Springfield, VT	11-May
Wood, Douglas L. Friend, Coleen A.	Charlestown, NH Charlestown, NH	Charlestown, NH	11-May
Macie, Scott L. Kendall, Kathleen L.	Charlestown, NH Charlestown, NH	Charlestown, NH	16-May
Fowler, James H. Bates, Nancy J.	Charlestown, NH Charlestown, NH	Charlestown, NH	18-May
Mayo, Ryan R. French, Lindsay M.	Charlestown, NH Charlestown, NH	Northfield, NH	18-May
Wilson, Dale A. Snide, Barbie L.	Charlestown, NH Charlestown, NH	Charlestown, NH	25-May
Norton, Michael D. Coles, Melissa J.	Charlestown, NH Charlestown, NH	Charlestown, NH	1-Jun

Bailey, Stephen J. King, Page M.	Charlestown, NH Charlestown, NH	Walpole, NH	1-Jun
Menter, John D. Benoit, Kristi L.	Charlestown, NH Charlestown, NH	Charlestown, NH	8-Jun
Besaw, Dennis P. Ellis, Linda M.	Charlestown, NH Plainfield, NH	Plainfield, NH	15-Jun
Benvie, Edward J. Bashaw, Donna E.	Charlestown, NH Charlestown, NH	Claremont, NH	22-Jun
Davis, Dewitt R. Hulser, Cynthia A.	Charlestown, NH Charlestown, NH	Charlestown, NH	28-Jun
Seavey, Michael E. Conrad, Tamela L.	Charlestown, NH Charlestown, NH	Charlestown, NH	4-Jul
O'Hearne, Shawn M. Martell, Maria A.	Charlestown, NH Charlestown, NH	Charlestown, NH	6-Jul
Supernois, Scott A. Flood, Malinda J.	Charlestown, NH Charlestown, NH	Unity, NH	6-Jul
Baird, Charles E. Barton, Tonya L.	Charlestown, NH Charlestown, NH	Charlestown, NH	11-Jul
Thompson, Patrick E. Davis, Rogene G.	Fayston, VT Fayston, VT	Charlestown, NH	13-Jul
Snide, Daniel G. Royce, Michelle E.	Charlestown, NH Charlestown, NH	Charlestown, NH	20-Jul
Fischer, Joseph J. Loiselle, Alethia L.	Charlestown, NH Charlestown, NH	Claremont, NH	20-Jul
Rouette, Daniel B. Thibodeau, Melissa A.	Baton Rouge, LA Baton Rouge, LA	Charlestown, NH	20-Jul

MARRIAGES 2002

<u>GROOM & BRIDE</u>	<u>RESIDENCE</u>	<u>PLACE OF MARRIAGES</u>	<u>DATE</u>
Lord, Jeffrey A. Thurston, Amanda J.	Charlestown, NH Charlestown, NH	Sunapee, NH	27-Jul
Smith, Joseph M. Hanley, Heidi J.	Charlestown, NH Charlestown, NH	Charlestown, NH	2-Aug
Blodgett, Matthew J. Wilson, Feather C.	Grafton, VA Grafton, VA	Sunapee, NH	5-Aug
Dupont, Cory P. Blaine, Meganne K.	Charlestown, NH Charlestown, NH	Charlestown, NH	9-Aug
Davis, James F. Smith, Sheila L..	Charlestown, NH Charlestown, NH	Charlestown, NH	17-Aug
Cheney, Timothy S. Ryan, Bridget K.	Charlestown, NH Charlestown, NH	Claremont, NH	17-Aug
Taylor, Gary LeClair, Patricia A.	Unity, NH Charlestown, NH	Unity, NH	20-Aug
Fairbank, Craig J. Williams, Tracy L.	Charlestown, NH Charlestown, NH	Claremont, NH	31-Aug
Hart, Scott M. Morway, Melissa L.	Charlestown, NH Charlestown, NH	Charlestown, NH	8-Sep
Cheney, Charles E. Hamilton, Linda M.	Charlestown, NH Charlestown, NH	Claremont, NH	9-Sep
Baker, Scott D. Desmarais, Karen J.	Claremont, NH Charlestown, NH	Charlestown, NH	14-Sep
Kurkul, Jeffrey J. Coyne, Jennifer M.	Saco, ME Saco, ME	N. Walpole, NH	21-Sep

Martin, Alton, W. St. Pierre, Julie C.	Charlestown, NH Charlestown, NH	Claremont, NH	21-Sep
Geimer, Thomas D. Donovan, Judith J.	Decatur, IN Charlestown, NH	Charlestown, NH	22-Sep
Nix, Christopher C. Batchelder, Marriah L.	Charlestown, NH Charlestown, NH	Newport, NH	23-Sep
Foster, Neal G. Peltier, Julie J.	Alstead, NH Alstead, NH	Stoddard, NH	5-Oct
Gaudiano, D. Richardson, Cynthia M.	Portland, ME Portland, ME	Walpole, NH	5-Oct
Brown, David R. Langlais, Debra B.	Charlestown, NH Charlestown, NH	Claremont, NH	12-Oct
Young, Michael P. Ashey, Amy J.	Charlestown, NH Charlestown, NH	Lebanon, NH	12-Oct
Petke, Raymond A. Kennedy, Darlene S.	Charlestown, NH Charlestown, NH	Charlestown, NH	24-Dec
Haynes, Mark D. Dunning, Jessica A.	Charlestown, NH Charlestown, NH	Claremont, NH	27-Dec

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